

Request for Records Disposition Authority

Records Schedule Number **DAA-0310-2014-0003**

Schedule Status **Approved**

Agency or Establishment **Agricultural Research Service**

Record Group / Scheduling Group **Records of the Agricultural Research Service**

Records Schedule applies to **Agency-wide**

Schedule Subject **ARS Unscheduled Records**

Internal agency concurrences will be provided **No**

Background Information **This is to establish the disposition of current uncheduled ARS records located at FRC.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
10	0	10	0

GAO Approval

Outline of Records Schedule Items for DAA-0310-2014-0003

Sequence Number	
1	Accession # 310-81-003 - Oakland, CA Disposition Authority Number: DAA-0310-2014-0003-0001
2	Accession #57-A-422 - Suitland, MD Disposition Authority Number: DAA-0310-2014-0003-0002
3	Accession #68-A-3456 - Suitland, MD Disposition Authority Number: DAA-0310-2014-0003-0003
4	Accession #66-A-101 - Bell, CA Disposition Authority Number: DAA-0310-2014-0003-0004
5	Accession #66-A-272 - Bell, CA Disposition Authority Number: DAA-0310-2014-0003-0005
6	Accession #69-A-1932 - Georgia Disposition Authority Number: DAA-0310-2014-0003-0006
7	Accession #60-A-465 - Georgia Disposition Authority Number: DAA-0310-2014-0003-0007
8	Accession #73-A-499 - Georgia Disposition Authority Number: DAA-0310-2014-0003-0008
9	Accession #310-06-001 - Georgia Disposition Authority Number: DAA-0310-2014-0003-0009
10	Accession #69-A-1886 - Georgia Disposition Authority Number: DAA-0310-2014-0003-0010

Records Schedule Items

Sequence Number	
1	<p>Accession # 310-81-003 - Oakland, CA</p> <p>Disposition Authority Number DAA-0310-2014-0003-0001</p> <p>Central Files of Correspondence of The Western Regional Research Center. These are unscheduled records located at the FRC in Oakland, CA.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation This is a one time disposition. These records are currently located at a FRC in California under accession #310-81-0003, 86 cu.ft. and are listed as unscheduled records. Central File of Correspondence of The Western Regional Research Center (formerly the Western Marketing and Nutrition Research Division, Agricultural Research Service: the Western Utilization Research and Development Division, Agricultural Research Service; the Western Regional Research Laboratory, Bureau of Agricultural and Industrial Chemistry; and the Western Regional Research Laboratory, Bureau of Agricultural Chemistry and Engineering.) File include correspondence, reports, contracts, grants, and related material concerning the research on the utilization of agricultural commodities. Records are dated from the late 1930's through 1977.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Retention Period Destroy immediately after approval.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Accession #57-A-422 - Suitland, MD</p> <p>Disposition Authority Number DAA-0310-2014-0003-0002</p>

This is to establish the disposition for Accession #57-A-422, (Projects and Reports) located at the FRC in Suitland, MD.

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation This is a one time disposition. These records are currently located at the FRC in Suitland, MD under accession #57-A-422, 4 cu.ft. and are listed as unscheduled records. Association of American Railroads - U.S. Department of Agriculture Transportation Tests 1946-48. Test Nos. 1 to 27.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval.

Additional Information

GAO Approval Not Required

Accession #68-A-3456 - Suitland, MD

Disposition Authority Number DAA-0310-2014-0003-0003

This is to establish the disposition for Accession #68-A-3456, located in Suitland, MD. (310-68B3456 - Univ. Res. Contracts) (310-68C3456 - Univ. Research Contracts) (310-68D3456 - Proj. Annual Reports) These records consist of: - punch cards & computer printouts pertaining to the Eastern Administration Division's motor vehicle program, 1967. - work project annual reports, 1943-54; university research contracts. - research reports.

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation This is a one time disposition.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval.

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Additional Information

GAO Approval **Not Required**

Accession #66-A-101 - Bell, CA

Disposition Authority Number **DAA-0310-2014-0003-0004**

This is to establish the disposition for Accession #66-A-101, 23 cu.ft. of records located at FRC in California and are listed as unscheduled. The records were created by the Animal Husbandry Research Division, ARS. The office was closed August 1965. Contains: - Animal Record Cards 1927 - 1958.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **This is a one time disposition.**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

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Accession #66-A-272 - Bell, CA

Disposition Authority Number **DAA-0310-2014-0003-0005**

This is to establish the disposition for Accession #66-A-272, Rabbit Exp located at the FRC in Bell, CA.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **This is a one time disposition. These records are accession #66-A-272, 1 cu.ft. and are located at the FRC in California listed as unscheduled. The records belonged to the U.S. Rabbit Experiment Station in Fontana, CA which closed down in August, 1965. The records consists of: - Accounting Records (FY 1965, 1964, 1963) - Personnel Records - Various Reports - Animal Breeding and Weaning Records.**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

Accession #69-A-1932 - Georgia

Disposition Authority Number **DAA-0310-2014-0003-0006**

This is to establish the disposition for Accession #69-A-1932, Pest Evid 16/61, located at the FRC in Georgia. The records are accession #69-A-1932, 14 cuft. located at the FRC in Georgia and are listed as unscheduled. The records consists of: - Witchweed Cultural Control Contracts (FY 1958, 59, 60, 61) - Citrus Canker Eradication Program Monthly Reports (1916 - 34) - Citrus Canker Eradication Weekly Reports (1918 - 1940)

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **This is a one time disposition.**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

Accession #60-A-465 - Georgia

Disposition Authority Number **DAA-0310-2014-0003-0007**

This is to establish the disposition for Accession #60-A-465, 4 cuft., located at the FRC in Georgia and listed as unscheduled. These records consist of, technical correspondence and experimental data reflecting the research program of the Soil and Water Conservation Division's Piedmont Experiment Station of Watkinsville, GA for the period 1940- 1957.

Final Disposition **Temporary**

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Item Status **Active**
Is this item media neutral? **No**
Explanation of limitation **This is a one time disposition.**
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**
Disposition Instruction
Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

Accession #73-A-499 - Georgia

Disposition Authority Number **DAA-0310-2014-0003-0008**

This is to establish the disposition for Accession #73-A-499, 6 cuft. of records, located at the FRC in Georgia and listed as unscheduled records. The records consists of Evidentiary Soil and Water Conservation Program Records FYs 1971 and 1972.

Final Disposition **Temporary**
Item Status **Active**
Is this item media neutral? **No**
Explanation of limitation **This is a one time disposition.**
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**
Disposition Instruction
Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

Accession #310-06-001 - Georgia

Disposition Authority Number **DAA-0310-2014-0003-0009**

This is to establish the disposition for Accession #310-06-001, 7 cuft. located at the FRC in Georgia and listed as unscheduled. The records consists of Cooperative Agreement files closed 12/31/05.

Final Disposition **Temporary**

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Item Status **Active**
Is this item media neutral? **No**
Explanation of limitation **This is a one time disposition.**
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**
Disposition Instruction
Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

Accession #69-A-1886 - Georgia

Disposition Authority Number **DAA-0310-2014-0003-0010**

This is to establish the disposition for Accession #69-A-1886, 22 cuft. located at the FRC in Georgia and listed as unscheduled. The records consists of regional program office files dating from 1951 - 1967: - Reports - Conferences attended - Meetings attended

Final Disposition **Temporary**
Item Status **Active**
Is this item media neutral? **No**
Explanation of limitation **This is one time disposition.**
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**
Disposition Instruction
Retention Period **Destroy immediately after approval.**

Additional Information

GAO Approval **Not Required**

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/20/2014	Certify	Teresa McDuffie-Frye	Mission Area Records Management Officer	ARS - OCIO
03/28/2014	Return for Revision	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
04/01/2014	Submit For Certification	Teresa McDuffie-Frye	Mission Area Records Management Officer	ARS - OCIO
04/01/2014	Certify	Teresa McDuffie-Frye	Mission Area Records Management Officer	ARS - OCIO
09/13/2016	Submit for Concurrence	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
09/15/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/19/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/20/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist