



<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER N1-310-09-4	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 9/23/09	
1 FROM (Agency or establishment) U S Department of Agriculture		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Agricultural Research Service			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER James Neal	5 TELEPHONE NUMBER 301-504-4567	DATE 30 NOV 10	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 11/22/2010	SIGNATURE OF AGENCY REPRESENTATIVE  James Neal		TITLE Agency RMO
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p><b>ARS Public Websites (<a href="http://www.ars.usda.gov">www.ars.usda.gov</a>)</b></p> <p><b>Description:</b> The ars usda gov websites are intended to inform the American public of research projects and the work of the USDA Agricultural Research Service. The site is managed by the Office of the Chief Information Officer (OCIO), Web Development Branch, which is responsible for the technology requirements associated with the website.</p> <p>Primary customers are the general public, including scientists, horticulturalists, farmers, affiliated farm organizations, and colleges or universities having agricultural curriculums. Internal customers include scientists and researchers from ARS and other USDA components that depend on the website for information about research projects being conducted at about 100 ARS locations.</p> <p>a <b>Web content</b> consists of ARS web pages that contain duplicate information maintained in other USDA/ARS recordkeeping systems.</p> <p>Disposition TEMPORARY Delete these pages as they are superseded and are no longer needed for reference.</p>		

**b. Design, management, and technical operation records, including log files**

Disposition TEMPORARY Cut off at the end of the calendar year when superseded or obsolete  
Destroy/Delete 1 year after cutoff