

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NG1-310-83-1
DATE RECEIVED	10-7-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date: Mar 18 83	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT) U.S. Department of Agriculture	
2. MAJOR SUBDIVISION Extension Service	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER Kathy George	5. TEL. EXT. 344-4600

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9/30/82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Chris Goetzmann</i> Chris Goetzmann	E. TITLE Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>4-H Emblem.</p> <p>Case files authorizing companies, organizations, etc., to use the 4-H emblem and related correspondence.</p> <p>4-H Office: Destroy <sup>in agency</sup> 13 years after cancellation of authorization.</p>		1 item

*copy to agency, 3/31/83, by RTB*  
*copy to NNF, 4/7/83*  
*No copy to FRC, no MDC sheet needed*