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|--|--|--------------|--|--|----------------------------------|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>   |  |              | JOB NUMBER<br>N1-354-99-1  |  |                                  |
| To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408   |  |              | DATE RECEIVED<br>4-15-99   |  |                                  |
| 1. FROM (Agency or establishment)<br>Department of Agriculture   |  |              | NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. |  |                                  |
| 2. MAJOR SUBDIVISION<br>Economic Research Service  |  |              |  |  |                                  |
| 3. MINOR SUBDIVISION   |  |              |  |  |                                  |
| 4. NAME OF PERSON WITH WHOM TO CONFER  |  | 5. TELEPHONE | DATE<br>3-23-00  | ARCHIVIST OF THE UNITED STATES<br><i>[Signature]</i> |                                  |
| 6. AGENCY CERTIFICATION<br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,<br><br>is not required; is attached; or has been requested. |  |              |  |  |                                  |
| DATE<br>3/22/99  | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>[Signature]</i>   |              |  | TITLE<br>Agency Records Officer                      |                                  |
| 7. Item No.  | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  |              |  | 9. GRS OR SUPERSEDED JOB CITATION                    | 10. ACTION TAKEN (NARA USE ONLY) |
| (1)  | Record Group 354: Records of the Economic Research Service<br><br>WNRC Project - SEE ATTACHED SCHEDULE |              |  |  |                                  |

115-109  
3/29/00

PREVIOUS EDITION NOT USABLE

copy to Agency, NWMD, NWCT, Num  
STANDARD FORM SF 115 (REV. 3-91)  
Prescribed by NARA 36 CFR 1228

**Economic Research Service  
WNRC Project  
RG 354 records stored at WNRC**

NOTE: This schedule provides one-time only disposition authority for the specific Economic Research Service records listed which are stored at WNRC. This schedule cannot be used to provide continuing disposition authority for Economic Research Service records which may be located elsewhere in agency custody.

**1. ERS ANNUAL WORK PROJECT REPORTS, 1960-64**

Series consists of copies of annual work project progress/summary reports for various divisions within the Economic Research Service (ERS), Statistical Reporting Service (SRS), and Agricultural Marketing Service (AMS). Narrative reports contain the following information: work project number; reporting period; name of service, division, and branch; work project title; summary of project progress and plans; line project data; and stamped signatures of service administrator, division director, and branch chief. Arranged by work project number. Also included among the reports are copies of ERS, SRS, and AMS lists of line projects.

AUTHORIZED DISPOSITION: Destroy on approval of this schedule.

Acc. 65A2184, box 3

Justification: Reports are progress/summary status in content and incidental to the referral, follow up, and review of work projects. They were created and maintained for administrative purposes and do not document or contain evidential value with regard to the agency's policies toward project selection and do not warrant permanent retention.

**2. International Training Programs and Itineraries, 1950-60**

Maintained by Foreign Development Division, International Training Branch, series contains study/research programs and itineraries developed for foreign agricultural students who visited American colleges and universities in an effort to foster international cooperation aid. The courses were sponsored by the Department of Agriculture and the Agency for International Development. Each cooperative study program contains the following information: duration of students stay; background, purpose, and area of study; personal data on participants and technical leader; program contacts; itinerary of program area; and program objectives. Arranged chronologically by date of program.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives in FY 1999.

Acc. 75-0002; boxes 1-16 (Boxes 1-8 not on shelf)

Justification: Records document a major agency program designed to promote and aid agricultural cooperation between the United States and foreign countries. Due to its evidential value with regard to the type of programs established, the records warrant permanent retention.

### **3. ASCS Government Payment Printouts, 1967 and 1970**

Series consists of two computer generated printouts pertaining to the Agriculture Stabilization and Conservation Service (ASCS) and Great Plains Program payment of \$5,000 or more - excluding price support loans. The first printout contains a handwritten date of 1967? on first page and the second printout is dated 1970. The printouts contain the following information: name of individual; address of individual; State residing; county residing; and amount of payment. The so-called 1967 printout is arranged numerically by an untitled two digit code (i.e. 16) and the 1970 printout is arranged alphabetically by State and thereunder by county.

**AUTHORIZED DISPOSITION:** Destroy on approval of this schedule.

Acc. 75-0012, boxes 1-2

Justification: Printouts were created and maintained for administrative and legal purposes and contain no evidential value to warrant permanent retention.