

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-462-01-1	
1. FROM (Agency or establishment) USDA: Food and Nutrition Service		DATE RECEIVED 12-19-2000	
2. MAJOR SUBDIVISION Information Technology Division		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Information Services Branch		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Teresa M. Frye	703-305-1629	6-6-01	<i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
05/02/2001	<i>Teresa M. Frye</i>	Records Management Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Attached is a description and proposed disposition for the documentation of system testing for Y2K compliance in the Food and Nutrition Service, USDA Record Group 462		

1. Store Tracking and Redemption Subsystem (STARS). Data pertaining to the entire food coupon redemption process, from presentation of coupons in stores to destruction at Federal Reserve Banks. Information entered by filed offices includes: stores, authorized to redeem coupons as well as data pertaining to open, closed, and pending wholesaler/retailer case investigations.

- a. These documents (15 cubic feet) contain test scripts and test results for verifying the STARS system for Y2K compliance.

Disposition: (Temporary) Cut off at completion of project. Transfer to Federal Records Center when 1 year old. Destroy when 3 years old.

- b. These documents (1 cubic feet) contain change enhancement requests to make changes to the STARS system for meeting the Y2K compliance.

Disposition: (Temporary) Cut off at completion of project. Transfer to Federal Records Center when 1 year old. Destroy when 3 years old.

- c. These documents (1 cubic feet) contain the meeting minutes for the STARS system in order to meet the Y2K compliance.

Disposition: (Temporary) Cut off at completion of project. Transfer to Federal Records Center when 1 year old. Destroy when 10 years old.

2. Food Program Integrated Information System (FSPIIS). Supports administration of the Food Stamp Program via subsystems.

These documents (65 cubic feet) contain test scripts and test results for verifying the FSPIIS subsystems for Y2K compliance.

Disposition: (Temporary) Cut off at completion of project. Transfer to Federal Records Center when 1 year old. Destroy when 3 years old.

3. Special Nutrition Programs Integrated Information System (SNPIIS). Seven subsystems which support the entry of program financial data for the Child Nutrition Programs; The Nutritional Education and Training Program; The Supplemental Food Program for Women, Infants, and Children; the Commodity Supplemental Food Program; the Food Distribution Program on Indian Reservations; the Nutrition Program for the Elderly and the Emergency Food Assistance Program.

These documents (30 cubic feet) contain test scripts and test results for verifying the SNPIIS subsystems for Y2K compliance.

Disposition: (Temporary) Cut off at completion of project. Transfer to Federal Records Center when 1 year old. Destroy when 3 years old.