

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 71-462-04-21	
1 FROM (Agency or establishment) U S Department of Agriculture		DATE RECEIVED 8.27.2004	
2 MAJOR SUBDIVISION Food Safety and Inspection Service		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Administrative Services Division		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Keith Holden	5 TELEPHONE (301)504-3999	DATE 5-6-09	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested

DATE 8/19/04	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bruce Byrd</i>	TITLE <i>Chief IMAB, ASD</i>
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7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Electronic Animal Disposition Reporting System (eADRS) (See attached sheets)		

**NAME: Electronic Animal Disposition Reporting System (eADRS)**

**AGENCY:** The Food Safety and Inspection Service (FSIS) is responsible for regulating the meat, poultry, and egg products industries to ensure that meat, poultry, and egg products moving in interstate commerce or exported to other countries are safe, wholesome, and correctly labeled and packaged.

**AGENCY PROGRAM.** Office of Public Health and Safety

**DESCRIPTION**

The eADRS is a computerized system that contains slaughter totals and disposition summaries for federally inspected livestock and poultry slaughter establishments. Each animal carcass is inspected for diseases and other conditions, which if present, may result in the animal being condemned as unfit for human consumption. If a carcass is condemned, the reason for condemnation, also referred to as the disposition, is recorded in the eADRS data base.

**DISPOSITION INFORMATION:**Item 1, System Inputs

~~The information for this system is obtained from slaughter establishment inspectors who input the data into their personal computer when the user is not connected to the Agency network. Once the user is connected, changes are synchronized between the inspector's District Office and the Headquarters computers. The data entered by field slaughter inspectors includes information on the number of animals slaughtered and condemned daily by shift at each FSIS monitored establishment. The system includes such diseases/conditions as central nervous disorder (CNS), pneumonia, tuberculosis, and malignant lymphoma. Also, includes Bovine Spongiform Encephalopathy (BSE, also known as "mad cow disease") sample collection information. The system also contains information concerning the amount of hours spent by FSIS inspection personnel verifying humane handling activities, identification of the person who entered the data into the computer system, and "custom slaughter" totals for some livestock (red meat) animal categories when that information is voluntarily provided by the establishment. Custom slaughter information is captured by FSIS as a service to USDA's National Agricultural Statistics Services (NASS) in accordance with a "Memorandum of Understanding" agreement between the two agencies.~~

~~DISPOSITION: **TEMPORARY.** Destroy/delete when data pertaining to the eADRS when it has been entered into the master file or database and verified. (GRS 20, Item 2b)~~

Item 2, Master File:

Datasets captured includes the number of animals slaughtered and condemned daily at each establishment, and the amount of time spent by inspection personnel on humane handling verification. Tracks daily slaughter and disease totals by animal class.

~~DISPOSITION: **TEMPORARY:** Cut off information at the end of the fiscal year in which the system is terminated and the master file information is migrated into a new system and/or a recordkeeping system for retrieval of data. Destroy when 20 fiscal years old.~~

Item 3, System Output:

~~Records consist of extracted information and summary reports from the master database. Included are meat and poultry slaughter and inspection disposition reports and humane activity tracking reports. Data from the system is also provided to USDA's NASS and AMS agencies for production reports.~~

~~DISPOSITION: **TEMPORARY.** Destroy when no longer needed for business purposes. (GRS 20, Item 6)~~

Item 4, System Documentation:

~~User manuals, training guides, procedures for adding and deleting from the system and related information pertaining to the content and technical management of the eADRS~~

~~DISPOSITION: **TEMPORARY.** Destroy or delete when superseded or obsolete, or upon authorized deletion of the related master file or database or upon the destruction of the output of the system if the output is needed to protect legal rights, whichever is latest. (GRS 20, Item 11(a))~~