

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

Red NCD 9 Nov 79 14

LEAVE BLANK		
DATE RECEIVED 11-9-79	JOB NO. NC1-462-80-4	
DATE APPROVED		
CONGRESSIONAL AUTHORIZATION		
HOUSE REPORT NO.	CONGRESS	DATE
	SESSION	
NOTIFICATION TO AGENCY		
Congress has authorized disposal of the item(s) proposed for disposal unless otherwise noted in Column 10.		
11-23-79 <i>Water H. Steiner</i> (Date) <i>acting</i> Archivist's Representative.		

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
United States Department of Agriculture
2. MAJOR SUBDIVISION
Food and Nutrition Service
3. MINOR SUBDIVISION
Headquarters, Region and Field Offices
4. NAME OF PERSON WITH WHOM TO CONFER
Thomas H. Holmes
5. TEL. EXT.
447-8278
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records described on this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

10/31/79 *Joseph M. Accorato*
for **THOMAS H. HOLMES**
(Date) (Signature of Agency Representative)

RECORDS MANAGEMENT OFFICER
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
45.	<p><i>of NC1-462-79-2</i> Item No. 45 is being revised to include Investigative Cases of files maintained by the Federal Operations Division, Compliance Branch, The following should be included: <i>entirely within FNS, per investigations conducted</i></p> <p>C. Investigative Cases.</p> <ol style="list-style-type: none"> 1. Compliance Branch Area Office - Transfer to FARC 1 year after case is closed. Destroy 4 years after case is closed. 2. FNS Regional Office - Transfer to FARC when 1 year old. Destroy when 2 years old. <i>2.</i> Compliance Branch Washington Office - Destroy 1 year after case is closed. <p><i>change per phone conversation with Thomas H. Holmes 11-15-79 M.G.</i></p>		

2 items

*Copy, NDF, AWFRC,
Agency 11-28-79 JL*