

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-462-84-01**

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 10/16/2023

### **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items except those listed below are active.

### **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 4 was superseded by N1-462-09-005 / 1 - 7.

Item 5 was superseded by N1-463-95-001 / 73a.

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

|  |  |
|--|--|
| LEAVE BLANK  |  |
| JOB NO.  | NCI-462-84-1   |
| DATE RECEIVED  | 1/4/84   |
| NOTIFICATION TO AGENCY   |  |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| 2-29-84<br>Date  | <i>Robert W. ...</i><br>Archivist of the United States |

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

|  |                          |
|--|--------------------------|
| 1. FROM (AGENCY OR ESTABLISHMENT)<br>Department of Agriculture |                          |
| 2. MAJOR SUBDIVISION<br>Food and Nutrition Service             |                          |
| 3. MINOR SUBDIVISION<br>Headquarters, Region and Field Offices |                          |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br>Thomas H. Holmes      | 5. TEL. EXT.<br>756-3234 |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE:                       |                          |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records described on this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

12/9/83 (Date) *Joseph M. Cordato* (Signature of Agency Representative) Acting, Records Management Officer (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. SAMPLE OR JOB NO.  | 10. ACTION TAKEN |
|-------------|--|-----------------------|------------------|
|             | Revisions to Schedule No. NC 1-462-79-2  |                       |                  |
| 18 1        | <u>Administrative Review Case Files.</u><br>a. Regional offices: Transfer record copy to FARC 3 years after case is closed. Destroy 6 years after case is closed.  | NCI-462-79-2, 18b     |                  |
| 19 2        | <u>Judicial Review Case Files.</u> <i>Copy</i><br>a. Regional offices: Transfer record to FARC 3 years after case is closed. Destroy 6 years after case is closed.   | new                   |                  |
| 45 3        | <u>Retailer - Wholesaler Investigative Case File.</u><br>a. Regional offices: Transfer record copy to FARC 3 years after the case is closed. Destroy 7 years after the case is closed.<br>b. Field offices: Transfer record copy to FARC 3 years after the case is closed. Destroy 7 years after the case is closed. | NCI-462-79-2, 21      | 45a(2) ✓         |
| 46 4        | <u>Retailer - Wholesaler Correspondence File.</u><br>a. Destroy when 3 years old.<br>b. Field Offices: <del>Transfer record copy to FARC</del> when 3 years old.   | NCI-462-79-2, 21, 46b | RTB, AF 2/27/84  |

Copy to agency, 3/2/84, by RTB  
to ~~RTB~~, all FRC's except 6KP- 3/6/84 - sent 3-15-84 by DMW  
MDC sheet attached to FRC copy

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(WITH INCLUSIVE DATES OR RETENTION PERIODS)  | 9.<br>SAMPLE OR<br>JOB NO.  | 10.<br>ACTION TAKEN  |
|----------------|--|-----------------------------|----------------------|
| 5              | Revisions to Schedule No. NCI-462-80-5<br><br><u>Regulations</u><br><del>(a)</del> Official record copy, Washington office:<br>Transfer to FARC when 5 years old. Destroy when<br>15 years old, <del>or when superseded.</del> | NCI-462-<br>80-5,<br>St. 1a | RTB<br>MF<br>2/27/51 |