

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-463-09-2	DATE RECEIVED 9/29/09
1. FROM (Agency or establishment) United States Department of Agriculture		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Animal and Plant Health Inspection Service			
3 MINOR SUBDIVISION Wildlife Services			
4. NAME OF PERSON WITH WHOM TO CONFER Cathy McDuffie	5 TELEPHONE 301 851-2626	DATE 9/28/10	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached \_\_\_\_\_ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required,  is attached; or  has been requested.

DATE 9/28/10	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cathy McDuffie</i>	TITLE RECORDS OFFICER
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Wildlife Services Management Information System  See attached sheet.		

**Agency:** **Animal and Plant Health Inspection Service**

**Name of System:** Wildlife Services Management Information System

**Description of System:** The system is used to record data about WS wildlife damage management activities. Information collected includes minimal data about WS employees and WS cooperators. WS authority exists under the Act of March 2, 1931 as amended (46 Stat 1468; 7 U.S.C. 426-426b) and the Act of December 22, 1987, 711SC 426

**Item 1. Input** TEMPORARY – GRS 20, item 2(a) 4.

**Item 2. Master File** System includes data about WS damage management activities including cooperator information used to track work for cooperators and information needed to contact cooperators.

**Item 3. Outputs** GRS 20, item 16

**Item 4. System Documentation** DISPOSITION: TEMPORARY  
GRS 20, item 11b