

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI 572-09-7</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>9/29/09</i>	
1 FROM (Agency or establishment) United States Department of Agriculture Rural Development Operations and Management SSD STOP 0742 1400 Independence Ave , SW Washington, DC 20250-0742		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Rural Housing Service			
3 MINOR SUBDIVISION Business Intelligence (BI) System			
4 NAME OF PERSON WITH WHOM TO CONFER Andrea R Jenkins Andrea.Jenkins@wdc.usda.gov	5 TELEPHONE NUMBER 202 692-0029	DATE <i>5/23/2011</i>	ARCHIVIST OF THE UNITED STATES <i>Withdrawn</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input checked="" type="checkbox"/> has been requested			
DATE 09/16/09	SIGNATURE OF AGENCY REPRESENTATIVE <i>Andrea R Jenkins</i>		TITLE Rural Development Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	U S Department of Agriculture Rural Development Record Group 572  Electronic Information System – Business Intelligence (see attached)		

Rural Development Record Group Number 572

Final

Title Business Intelligence

IT Manager Matthew Phillips  
Chief, Technology Support and Capacity Management Branch  
Technology Support and Standards Compliance Division  
Deputy Chief Information Officer  
(314) 457-4923  
matthew.phillips@stl.usda.gov

Business Manager Barry Sykes  
Acting Deputy Chief Financial Officer  
(314) 457-4153  
barry.sykes@stl.usda.gov

Applicability All program areas, e.g., (Single Family Housing, Multi-Family Housing, Business & Industry)

Agency File Code Applicable guidance, e.g., Part 1942-A, Part 4279, Part 3530

NARA Disposal Authority

Description Business Intelligence is comprised of Tabular Data Warehouse (TDW), Hyperion, Electrofiche, FOCUS, and Geo-Spatial Data Warehouse (GDW)

TDW supports the transformation, load and storage of tabular data from various operating systems. The Data Warehouse contains enterprise-wide data that is refreshed nightly from various on-line transactional processing systems. The data is cleansed, integrated, summarized and organized in a manner that is optimized for analytical and informational processing.

Hyperion is used for creating reports from the data warehouse and other sources such as DB2 server. Centralized connectivity to a variety of datasources allows for ad hoc and scheduled query processing and distribution of results in multiple formats. Client server functionality provides extended data analysis capabilities.

Electrofiche allows online search, view, extract of reports. Electrofiche is capable of audit trails and allows for maintenance and research of source documents such as promissory notes, payment assistance agreements, etc. for a minimum of 40 years.

FOCUS, a product of Information Builders, Inc (IBI), is used to produce reports from data (current and legacy) residing on the NITC mainframe which may be

databases or files These products interface with DB2 tables, IDMS, FOCUS, ORACLE, etc databases and sequential data files in order to provide reports, charts, graphs, spreadsheets, etc to achieve reporting needs

GDW provides the storage, management, and dissemination of agency mission-critical geospatial datasets for use by other applications and for delivery to field offices, partners, and customers of Rural Development

Inputs

TDW

Single Family Housing Direct	DLOS, call-pegging, system dialer activity, new loan data
Multi Family Housing Direct	MFIS, Pretrac data, RA Forecast data, Delinquency data, monthly data
Guaranteed Underwriting System	GUS
RUS	Rulss Data
WEP	CPAP data
PLAS	PLAS Obligation disbursement data
Delinquency	Non-SFHD direct delinquency data
GLS	Guaranteed Loan System data
Imaging	Imaging system data
PFCS	PFCS data
Document Management	SFHD and SFHG property addresses

Hyperion

eAuthentication

Focus/

PLAS	PLAS Data
AMAS	AMAS (MFH) Data
DLOS	DLOS (SFH) Data
GLS	Guaranteed Loan System Data
CTRK	Cash Tracking Data Base

ElectroFiche

PLAS	PLAS Data
AMAS	AMAS Data
DLOS	DLOS Data

GLS-BRIO	GLS Data
PFCS	PFCS Data
RUS	Rulss Data

Disposition Destroy/delete when superseded or obsolete, or when no longer needed for administrative purposes

Master File The Rural Development Tabular Data Warehouse is considered the Master File for Rural Development reporting The TDW contains 1.6 terabytes of data across 1,246 Informix tables

Disposition Destroy/delete when superseded or obsolete, or when no longer needed for administrative purposes

Outputs Reports both canned and ad hoc

Disposition Destroy/delete when superseded or obsolete, or when no longer needed for administrative purposes

System Documentation Standard Operating Procedures (SOP's), database load instruction sheets and scripts, software manuals, data dictionary, system security plan, user manuals, and other system documentation

Disposition Temporary Destroy/delete when superseded or obsolete

Type of Records Data Files

Format Media Neutral

Functions Supported All Rural Development Business Areas