

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	<b>NC1-27-76-2</b>
DATE RECEIVED	<b>JUL 12 1976</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
8-11-76 <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department of Commerce**

2. MAJOR SUBDIVISION  
**National Oceanic and Atmospheric Admin.**

3. MINOR SUBDIVISION  
**National Weather Service**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Walter V. Barbash, Chief, Mgt. Ser. Br.**

5. TEL. EXT.  
**443-8571**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ivy V. Parr</i>	E. TITLE <b>Departmental Records Management Officer</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The attached <del>two</del> items describe records maintained by all meteorological offices in the National Weather Service having responsibility for forecasting atmospheric and hydrological conditions.</p> <p>These two items update and replace <sup>those in</sup> (NCI-# 27-76-1)</p> <p>Item 70: FORECAST FILES            ITEM 71: WEATHER MAPS AND CHARTS            ITEM 72: EXTENDED FORECAST AND LONG RANGE PREDICTION CHARTS            ITEM 73: EXTENDED FORECAST REGRESSION AND TREND ANALYSIS</p> <p align="center"><i>RG-27; 5 items.</i></p> <p><i>Copy to Agency 8-13-76</i></p>		

ITEM NUMBER	DESCRIPTION OF RECORDS	DISPOSITION INSTRUCTIONS
1.	<p><u>Forecast Files.</u> Records created in forecasting atmospheric and hydrologic conditions for dissemination pertinent to the safety, welfare and economy of the nation. These forecasts are made in connection with public, air pollution, marine, agriculture, forestry, domestic and international aviation, hydrologic, severe storm, hurricane and other environmental prediction services provided by NOAA. These include papers, tapes, fascimile maps and charts under such titles as forecasts, warnings, advisories, bulletins, alerts, watches, outlooks, summaries, and statements on anticipated atmospheric and hydrologic conditions. --</p> <p>A. Record Copy (Originating Offices)</p> <ol style="list-style-type: none"> <li>1. National Meteorological Center Records. Includes fascimile maps, charts and related data.</li> <li>2. Field Station Records.</li> </ol> <p>B. Other Copies. Includes field copies of fascimile maps, charts and related data that duplicates material in A.</p>	<p>Destroy when 5 years old. Cut-off daily. Hold for 30 days, then transfer to the NOAA Records Holding Area for a six month hold. Transfer to the Washington National Records Center for 4 1/2 yrs.</p> <p>Destroy when 5 years old. Cut-off at end of calendar year, hold 2 years inactive, then transfer to the NOAA Records Holding Area (outside the Washington Metropolitan Area, transfer to appropriate Federal Records Center).</p> <p>Destroy <sup>when</sup> <del>after</del> 90 days old.  8/09/76 E.C.T./NAES  D.T./NOAA</p>
2.	<p><u>Weather Analysis Maps and Charts</u> generated by the meteorological centers for field station operational use and for record copy retention by the National Climatic Center. Meteorological observational data and analysis are plotted</p>	

RECORDS DISPOSITION SCHEDULE

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	<p>on selected map and chart bases to depict the meteorological conditions with respect to geographic position, time, and various physical relations. These charts provide a continuous concurrent record of weather conditions in chart form that are important for long range meteorological research studies and to accurately document the meteorological history of the nation. These charts include:</p> <table border="0"> <thead> <tr> <th style="text-align: center;"><u>Chart</u></th> <th style="text-align: center;"><u>Times (Greenwich Meridan Time)</u></th> </tr> </thead> <tbody> <tr> <td>North American Surface (Manuscript)</td> <td>00, 03, 06, 09, 12, 15, 18, 21</td> </tr> <tr> <td>North American Front Half (Manuscript)</td> <td>00, 06, 12, 18</td> </tr> <tr> <td>North American 850 mb Varian</td> <td>00, 12</td> </tr> <tr> <td>North American 700 mb Varian (Manuscript)</td> <td>00, 12</td> </tr> <tr> <td>North American 500 mb Varian</td> <td>00, 12</td> </tr> <tr> <td>North American 300 mb Varian (Manuscript)</td> <td>00, 12</td> </tr> <tr> <td>North American 200 mb Varian</td> <td>00, 12</td> </tr> <tr> <td>Northern Hemisphere Numerical</td> <td></td> </tr> <tr> <td>Weather Prediction Analysis 850mb</td> <td>00, 12</td> </tr> <tr> <td>" " " 700mb</td> <td>00, 12</td> </tr> <tr> <td>" " " 500mb</td> <td>00, 12</td> </tr> <tr> <td>" " " 300mb</td> <td>00, 12</td> </tr> <tr> <td>" " " 200mb</td> <td>00, 12</td> </tr> <tr> <td>U.S. 24 Hour Precipitation</td> <td>12</td> </tr> <tr> <td>Atlantic and Pacific Tropical Surface</td> <td>00, 12</td> </tr> <tr> <td>Fascimile Pibals, Lower Level</td> <td>00, 12</td> </tr> <tr> <td>Fascimile Pibals, Inter Level</td> <td>00, 12</td> </tr> <tr> <td>Observed Maximum Temperature</td> <td>00</td> </tr> <tr> <td>Observed Minimum Temperature</td> <td>12</td> </tr> <tr> <td>Snow Cover (thru Oct. 75)</td> <td>00, 12</td> </tr> </tbody> </table>	<u>Chart</u>	<u>Times (Greenwich Meridan Time)</u>	North American Surface (Manuscript)	00, 03, 06, 09, 12, 15, 18, 21	North American Front Half (Manuscript)	00, 06, 12, 18	North American 850 mb Varian	00, 12	North American 700 mb Varian (Manuscript)	00, 12	North American 500 mb Varian	00, 12	North American 300 mb Varian (Manuscript)	00, 12	North American 200 mb Varian	00, 12	Northern Hemisphere Numerical		Weather Prediction Analysis 850mb	00, 12	" " " 700mb	00, 12	" " " 500mb	00, 12	" " " 300mb	00, 12	" " " 200mb	00, 12	U.S. 24 Hour Precipitation	12	Atlantic and Pacific Tropical Surface	00, 12	Fascimile Pibals, Lower Level	00, 12	Fascimile Pibals, Inter Level	00, 12	Observed Maximum Temperature	00	Observed Minimum Temperature	12	Snow Cover (thru Oct. 75)	00, 12	
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**RECORDS DISPOSITION SCHEDULE**

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	<p>North American 12 Hour Pressure Change 00, 12  Precipitation Water/SI/FL/RH 00, 12  Radar Summaries 00, 02, 03, 05, 06,  08, 09, 10, 11, 12,  15, 18, 20, 21, 22,  23</p> <p>A. Record Copies</p> <p>B. Field Station Fascimile copies that duplicates material in A</p>	<p>Transfer to the National Climatic Center 90 days after processing for scheduling by that center.</p> <p>Destroy <sup>when</sup> <del>after</del> 90 days old,  8/09/76 R.C.T./NAPS  D.T./NOAA</p>
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