

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-29-87-1	DATE RECEIVED 5-18-87
1 FROM (Agency or establishment) Department of Commerce		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Bureau of the Census		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Population Division			
4 NAME OF PERSON WITH WHOM TO CONFER Leonard Thompson	5 TELEPHONE EXT 763-5415	DATE 9/30/88	ARCHIVIST OF THE UNITED STATES <i>Claudia J. ...</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 5/7/87	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Allan W. Hopkins</i> Allan W. Hopkins	D TITLE Records Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	This is a revision of items number 176, 177 and 178 on job number 29-79-7. <u>Subcounty Population Estimates-1978 and thereafter</u> 1 reel biennial Postcensal population and per capita income estimates for the 39,000 general purpose governmental units (including states, counties, minor civil divisions and incorporated places). The file includes governmental unit identification codes, government name, population and per capita income estimates. The file is updated biennially. A public use file is prepared and provided to Data User Services Division for release. Disposition-Permanent Data Users Services Division will offer to National Archives when 10 years old or sooner if no longer needed for agency use.	NCI-29-79-7 ITEM 176	
2	100 percent Individual Master File Extracts 1969, 1974 and annually thereafter 264 reels annually thru 1986, 500 reels annually beginning in 1987 Extract of data from the Internal Revenue Services Individual Master File containing selected individual income tax information for all tax filers (roughly 100 million). The file is used to prepare migration data and data on income changes for approximately 39,000 general purpose governmental units. The file includes identification information, return type, number	NCI-29-79-7 ITEM 178	

Request for Records Disposition Authority – Continuation

JOB NO

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
3	<p>of exemptions, income for 5 types (adjusted gross income, dividends, interest, wages, salaries, gross rents and royalties) and whether schedule C,D,E,F,SE were filed with the return.</p> <p>Disposition-Destroy when 5 years old, IRS may be provided with file in lieu of destruction.</p> <p>Sample Individual Master File Demographic Link File</p> <p>a. 20 percent samples of the IRS Individual Master file extracts that have been augmented with selected demographic data from the Social Security Administrations records to obtain migration data by population subgroups for states, counties and large cities. The file includes IRS data listed in 100 percent master file plus date of birth, sex, race and Spanish Origin.</p> <p>annual accumulation 82 reels Beginning in 1987 tax year annual accumulation 164 reels Disposition-Destroy when no longer needed</p> <p>b. 11 percent samples of the IRS Individual Master File extracts that have been augmented with selected demographic data from the Social Security Administration records and matched together between two tax years (e.g. 1984-1985). The file includes data from 100 percent Individual Master file extracts (except for identifiers) for both tax years and date of birth, sex, race and Spanish Origin.</p> <p>annual accumulation 40 reels Beginning 1987 tax year annual accumulation 67 reels Disposition-Destroy when no longer needed</p> <p>Note: The 100 percent Individual Master Extract File and Sample Individual Master Files are protected by title 13 U.S. Code because they contain data that permits either direct or deductive disclosure of information on individually identifiable persons.</p>	<p>NCI-29- 79-7 ITEM 178</p>	