

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only) JOB NUMBER <u>NI-29-95-1</u>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <u>4/25/95</u>	
1. FROM (Agency or establishment) Department of Commerce		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Bureau of the Census			
3. MINOR SUBDIVISION Geography Division			
4. NAME OF PERSON WITH WHOM TO CONFER Lawrence Taylor	5. TELEPHONE 301-457-1128	DATE 10-13-95	ARCHIVIST OF THE UNITED STATES <i>John W. Carr</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE <u>4/19/95</u>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Leonard F. Thompson</i> Leonard F. Thompson	TITLE Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>The Geography Division wants to destroy the cronaflex (Mylar) of the 1980 Census Maps. The files consist of 32,000 County, Place and Metropolitan maps. These records are no longer needed by the division to carryout its' current business.</p> <p>County Maps</p> <p>Geographic areas covered-For counties or parts of counties outside of the coverage of both the Metropolitan Map Series (MMS)/Vicinity Map Series (MMS)/Vicinity Map Series (VMS) and place maps, show 1980 census boundaries for minor civil divisions (MCD's)/census county divisions (CCD's), places, census tracts where present, and enumeration divisions (ED's) or blocks. Most maps were created by superimposing census boundaries on base maps supplied by State transportation departments. Most maps are scaled at 1 inch equals 1 mile.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
2.	<p>Place maps</p> <p>Geographic areas covered- For incorporated and census designated places outside of MMS/VMS coverage, include, where present, boundaries of minor civil division (MCD's)/Census county divisions (CCD's), census tracts, and blocks or enumeration districts (ED's) within the place. The scale varies from map to map. All area covered by the place map is shaded on the county map, and the place map is considered to be an inset for the county map.</p>		
3.	<p>Metropolitan Map Series (MMS)/Vicinity Map Series (VMS)</p> <p>Geographic areas covered-For urbanized areas and some other areas within SMSA's and adjacent non-SMSA's and adjacent non-SMSA counties and for selected urban concentrations outside of SMSA's show boundaries for urbanized areas, States, counties, minor civil divisions (MCD's) or census county divisions (CCD's), places, census tracts, blocks, and the few enumeration districts (ED's) that occur within MMS/VMS coverage. These maps are referred to as the Metropolitan Map Series (MMS) when the maps cover SMSA counties and as Vicinity Map Series (VMS) when the maps cover areas that are not in an SMSA. In some instances, these map sheets entirely cover a county and no separate county map exists. The predominant scale for the MMS and VMS is 1 inch equals 1,600 feet. In selected areas with very dense development, some sheets are at 1 inch equals 1,600 feet. In selected areas with very dense development, some sheets are at 1 inch equals 800 feet; conversely, some sparsely settled areas are reported at 1 inch equals 3,200 feet. As with the place maps, the MMS and VMS generally are considered insets to the county maps.</p> <p><i>The following disposition applies to all items on this schedule:</i></p> <p><i>a. HARDCOPY RECORDS: DESTROY WHEN NO LONGER NEEDED FOR CURRENT AGENCY BUSINESS.</i></p> <p><i>b. MICROFICHE: PERMANENT. TRANSFER TO THE NATIONAL ARCHIVES ON APPROVAL OF THIS SCHEDULE.</i></p>		