

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Field Division

4. NAME OF PERSON WITH WHOM TO CONFER | 5. TELEPHONE
Leonard F. Thompson | 301-457-2282

LEAVE BLANK (NARA use only)

JOB NUMBER *111-29-96-1*

DATE RECEIVED *12-11-95*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *3/29/96* for ARCHIVIST OF THE UNITED STATE
James E. Moore

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
<i>12/7/95</i>	<i>Leonard F. Thompson</i>	<i>Records Officer</i>

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>This is a request to destroy 5,398 cubic feet of Time and Attendance input records. This request is a one time exception to General Records Schedule 2, Item 8. The records are from 1990 Decennial Census. They were transferred from the 12 regional offices to the Data Preparation Division (DPD) in Jeffersonville, Indiana. The records were transferred to DPD using the old GRS 2, Item 3.</p> <p>The Census Bureau is under mandate to clean-out the building where the records are stored and return the building to General Services Administration. There has not been any request on the records since their arrival.</p> <p>1. Time and Attendance record from the 1990 Decennial Census.</p> <p>Disposition: Destroy immediately on approval of this schedule.</p> <p>One-time exception to GRS 2, Item 8.</p>		