

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. NC1-29-78-1	
DATE RECEIVED 31 OCT 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
11-3-77 Date	<i>James B. Roade</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Correspondence Control Staff, Program and Policy

4. NAME OF PERSON WITH WHOM TO CONFER
Louise P. Welch
Louise P. Welch
Development Office
763-5415

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 10/17/77	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Aug V. Parr</i>	E. TITLE Departmental Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><i>Records</i></p> <p>Copies of advance texts of reports to be released to agencies outside the Bureau before being made publicly available together with a Census pink sheet (initialed by the Director of the Census Bureau) indicating when the material will be publicly released and to what agency outside the Bureau the information will be given beforehand. Sometimes, the "pink sheet" will contain a synopsis of the information given to the agency. Volume: 2 file drawers or 3 cubic feet Data Scope: 1967 - present</p> <p>Attached to SF 115 are examples of the type of documents that constitute the above file.</p> <p>Since the above records series is an ongoing file that will continue to accumulate in the future, approval of this SF 115 constitutes continuing authority to destroy documents in the above series 1 year after their creation.</p>		1 item

115-707

Sent to agency, NNF - 11/7/77