

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	
NC1 20 78 10	
DATE RECEIVED	
JUN 30 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-8-81 <i>Date</i>	<i>Debra May</i> <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Commerce

2. MAJOR SUBDIVISION  
Bureau of the Census

3. MINOR SUBDIVISION  
Business Division

4. NAME OF PERSON WITH WHOM TO CONFER  
WAR Ralph E. Gooch

5. TEL. EXT  
763-5406

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
6-17-78	<i>Henry K. Parr</i>	Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1. 75-287	The Business Division wishes to blank the following  III. ATape Files:  List Sample Survey. 1974 Annual Retail Survey. 5 tapes Microdata file containing reported and imputed data on retail business establishments enumerated in the 1974 Retail Trade Survey. The file data includes the location and ID number of the business; weighted and unweighted purchases data for the current and past year; weighted and unweighted inventory and sales data for the current and past year with the data broken down into main store, leased departments, and total; and data on the methods of inventory evaluation and cost determination.		
2. 75-306	1972 Wholesale Capital Expenditure Survey File Data Tape. 2 tapes This file is divided into two subfiles: (1) This subfile, entitled "C/E Data Edited", is a Microdata file containing data on a sample of wholesale		

*5 items*

*Closed Out: 4-14-81: (K.T.D.)  
Copies sent to NNF, NNR & Agency*

**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet**

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>business establishments enumerated in the 1972 Census of Business. The file data includes the location and ID number of the business; the SIC code; and sales/operating receipt, payroll, supplemental labor cost, rental payment, capital expenditure, inventory, and operating expense data.</p> <p>(2) This subfile, entitled C/E Corrections Sorted, is either a subset of corrected records in the above file or a tabulation file designed as input to the final tabulations. Tabulations are based on categories of operating receipts, cost of goods sold, capital expenditures, rents, fixed asset changes, type of ownership, and inventory method category.</p>		
3.	70-53 LSN EI Univ and Reactivations. Qtr & Mthly		
4.	70-5 List Sample Business Surveys. Cycle II Phase II		
5.	70-72 List Sample Surveys. Cycle II Phase II		
	<p>The above files are lists of businesses derived from Social Security Administration data that are used to form the sampling frame for the various business sample surveys. The files contain ID and geographic code data together with monthly/quarterly weights, and imputation factors to be used for imputing and tabulating payroll and employment data.</p>		