

REQUEST FOR RECORDS DISPOSITION AUTHORITY.
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Economic Surveys Division

4. NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins
Robert W. Rawlins

5. TEL EXT
763-5415

LEAVE BLANK	
JOB NO NCI-29-79-4	
DATE RECEIVED 5 JAN 1979	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-11-79 Date	<i>James B. Rhoads</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
12-26-78	<i>Greg V. Parr</i>	Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	The Economic Surveys Division wishes to blank the following files because they are no longer needed by the Division to carry out its current programs:		4 items
1.	75-55 1972 Economic Census. SSN Control File. 194 III-A tapes		
2.	75-256 1972 Economic Census. Updated SU Control File. 379 III-A tapes		
	These are files used in the mail-out for the 1972 Economic Census. The file data includes the employer ID or SSN number, Multi Unit company number, SIC code, company name, mailing and physical address, geographic codes, total employment/sales/payroll, weight, store number, IRS file documents required for tax purposes, and check-in and follow-up dates.		

*sent to Agency, WNR, NWF
MOA 5-1-79*

Request for Records Disposition Authority -- Continuation

JOB NO

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3. 75-195	1973 Company Organization Survey. Multi Unit Control File. 51 III-A tapes		
4. 76-14	1974 Company Organization Survey. Multi Unit Control File. 52 III-A tapes		
	<p>These are control files used in the Company Organization Surveys. The file contains data on each multi unit company and on each active establishment of that company. Company data includes the ID number, company name, second company name, SIC code, address, the number of active establishments, the number of employer ID numbers, and the total employment for the current and past year. Establishment data includes the ID number, establishment name, location, store number, 1967 and 1972 SIC code, 1972 total employment/sales/payroll, and check in and follow up data.</p>		