

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

11 Feb 79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Geography Division

4. NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins was
Robert W. Rawlins

5. TEL EXT.

LEAVE BLANK	
JOB NO NCI-29-79-6	
DATE RECEIVED 8 FEB 1979	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date 11-1-79	<i>Walter M. Stender</i> Acting Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☐ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
1/31/79	<i>Larry K. Parr</i>	Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The Geography Division wishes to blank the following sets of files because they are no longer needed for its current programs.</p> <p>1. Extracts of the ADDRESS REGISTER FILE (ARF). The ARF file consists of the following data: a Post Office Header containing the place or post office name, the zip codes, and geographic codes down to the place level, a Street Detail Record containing the street name, street type, place name, low house number, high house number, and geographic codes down to the place level, and a Building Detail Record (for apartment houses and special places) containing the building name, address, and geographic codes.</p> <p>1. 74-13 CITY REF FILE UPD-8/73 1 III-A tape Extract of the Post Office Header data.</p> <p>2. 74-14 CITY REF FILE Zip SEQ. 1 III-A tape Reformatted version of 74-13.</p>		
		6 items	

*sent to Agency MNR + MNT
MG 11-5-79*

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>2. Extracts of the MASTER REFERENCE FILE (MRF). The MRF file consists of geographic code data down to the Enumeration District and block level for each block and Enumeration District in designated urban areas together with summary population and housing counts for the ED. The files described below are extracts that were created during the 1970 Decennial Census to facilitate certain data tabulations.</p> <p>1. 71-207 MRF. GRT PACKS. 8 III-A tapes</p> <p>2. 71-227 MRF. GRT PACKS QUASI STATES. 1 III-A tapes</p> <p>3. 71-244 MRF. CONGRESSIONAL DISTRICT. 1 III-A tapes</p> <p>4. 72-233 MRF. ZIP BY DIVISION. 9 III-A tapes</p>		