

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Received 11 Jan 1981

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Business Division

4. NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins
Robert W. Rawlins

5. TEL EXT
763-5415

LEAVE BLANK
JOB NO NC1-29-81-2
DATE RECEIVED June 11, 1981
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS.
Date _____ Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>6-8-81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Jerry V. Parr</i>	E. TITLE Departmental Records Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1. 79-20	The Business Division wants to blank the following file because it is no longer needed by the Division to carry out its current programs: 1974 ANNUAL RETAIL TRADE SURVEY. 1 6250 tape Microdata file containing reported and imputed data on retail business establishments enumerated in the 1974 ANNUAL RETAIL TRADE SURVEY. The file data includes the location and ID number of the business; weighted and unweighted purchases data for the current and past year; weighted and unweighted inventory and sales data for the current and past year with data broken down into main store, leased departments, and total; and data on the methods of inventory evaluation and cost determination. PERMANENT. Offer to National Archives immediately.		

*Closed Out: 8-24-81: KTD
Copy to Agency, NNR, NNF & NNB*

1 Item