

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

20 Aug 81
LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Commerce

2. MAJOR SUBDIVISION

Bureau of the Census

3. MINOR SUBDIVISION

Geography Division

4. NAME OF PERSON WITH WHOM TO CONFER

Robert W. Rawlins
Robert W. Rawlins *WAR*

5. TEL EXT

763-5415

JOB NO

NC1-29-81-12

DATE RECEIVED

August 21, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

2-25-82

Date

Mark Van
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☐ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE

8-12-81

D. SIGNATURE OF AGENCY REPRESENTATIVE

Aug V. Parr

E. TITLE

Departmental Records Officer

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO

10. ACTION TAKEN

The Geography Division wants to destroy the following microfilm records because they are no longer needed by the Division to carry out current programs.

1. AGE SEARCH MICROFILM - 16mm 1974 8 rolls

Printout listings of block faces (sides of a city block) with each block face listing zip code, street name, house number range (first & last), 3 digit serial number range (first & last), ED number, tract number, and block number. Arranged numerically by zip code, thence alphabetically by street name and numerically by address, and thereafter by serial number.

2. POLK ADDRESSES - 16mm 1970 19 rolls

Street address listings derived from Polk Co. City Directories. The information in these listings is similar to that in the Age Search Microfilm and the 1970 Address Coding Guides (NC1-29-81-6 #1) and was used to prepare the Address Coding Guide and GBF-Dime Files.

2 items