

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

8 Jun 82

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NCL-29-82-2
DATE RECEIVED	June 8, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
7-23-82 <i>Date</i>	<i>Robert W. Rawlins</i> <i>Archivist of the United States</i>

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2. MAJOR SUBDIVISION
Bureau of the Census

3. MINOR SUBDIVISION
Budget Division

4. NAME OF PERSON WITH WHOM TO CONFER
Robert W. Rawlins
Robert W. Rawlins

5. TEL EXT
763-5415

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6-2-82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Henry V. Parr</i>	E. TITLE Departmental Records Officer
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>This schedule covers Budget Division files that are listed in GRS 5 as having a "Submit SF-115..." disposition, and thus in effect currently unscheduled. The Bureau has accumulations of these records dating back to FY 1956, and the older records are no longer needed by the division for current operations.</p> <p>BUDGET ESTIMATES AND JUSTIFICATIONS FILES. Volume: 26 cubic feet. Annual accumulation: 4 cubic feet Fiscal Year 1956 to present</p> <p>A. Bureau copy of Budget submissions to the Department of Commerce, OMB, and Congress consisting of forms and related documents together with related briefing books and budget narratives containing budget and program explanations and justifications.</p> <p>B. Working papers, budget impact worksheets, cost statements, and background materials relating to A.</p> <p>NO MASS DATA CHANGE</p>		<i>2 items</i>

*Closed out: 7-27-82:cm
Copies to Agency, NNF & NCW*

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>Disposition:</u></p> <p>A. Destroy 7 years after the close of the fiscal year to which the files relate (GRS 5 #2a).</p> <p>B. Destroy 1 year after the close of the fiscal year to which the files relate (GRS 5 #2b).</p>		