INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-040-04-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Accessioned by NARA, job number NN3-040-04-003

Date Reported: 01/24/2022
REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)  

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408  

1. FROM (Agency or establishment)  
Department of Commerce  

2. MAJOR SUBDIVISION  
Office of the Secretary  

3. MINOR SUBDIVISION  
Office of Management and Organization  

4. NAME OF PERSON WITH WHOM TO CONFER  
Daniel J. Rooney  

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.  

7. ITEM NO.  
8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  
9. CRS OR SUPERSEDED JOB CITATION  
10. ACTION TAKEN (NARA USE ONLY)  


Letters, memoranda, photographs, investigation reports, news clippings, and other correspondence relating to the Balkans Trade Mission airline crash in Dubrovnik, Croatia, in which Secretary of Commerce Ronald E. Brown and all Commerce employees on board perished.  

PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.
Box 1 of 5
Immediate aftermath of the crash
News articles
Arrangements to assist families
Identification procedures
Return of remains to Dover AF Base
Family correspondence
Photos of Department of Commerce crash victims
Commerce Employees Fund/Operation Help

Box 2 of 5
Planning & execution of April 1997 memorial ceremony
President and Vice President participation in the “Celebration of Lives” event
Videotapes of event; still photos

Box 3 of 5
Crash investigation report
Department of Transportation and Department of Defense working groups on assistance
to family members and travel on government aircraft

Box 4 of 5
Balkans Trade Mission Memorial
Planning, design and construction
April 2000 dedication ceremonies of the memorial to the crash victims
Videos and photos

Box 5 of 5
Files relating to the family support focus group held in November 1997; attended by family members of all categories of victims, e.g., military, business, Commerce, and other federal agencies.