Schedule Number: N1-040-94-002

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1a was superseded by N1-040-03-002, item 4a
Item 1b was superseded by N1-040-03-002, item 4b
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

<table>
<thead>
<tr>
<th>TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM (Agency or establishment)</td>
</tr>
<tr>
<td>U.S. Department of Commerce</td>
</tr>
<tr>
<td>MAJOR SUBDIVISION</td>
</tr>
<tr>
<td>Office of the General Counsel</td>
</tr>
<tr>
<td>MINOR SUBDIVISION</td>
</tr>
</tbody>
</table>

**DATE RECEIVED**

2-24-94

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**DATE**

12-6-94

**ARCHIVIST OF THE UNITED STATES**

Daniel J. Rooney

**AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required; ☐ is attached; or ☐ has been requested.

**DATE**

11-21-94

**SIGNATURE OF AGENCY REPRESENTATIVE**

Daniel J. Rooney

**TITLE**

Records Management Officer

### 7. ITEM NO.

<table>
<thead>
<tr>
<th>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
</tr>
</thead>
</table>

1. Litigation Case Files

a. General Cases

Pleadings and correspondence regarding litigation to which the Department is a party. Litigation involves anti-dumping or countervailing duties, trade adjustment assistance, personnel disputes, and other matters. Included are tort claims and financial settlements.

Transfer to the Washington National Records Center (WNRC) 3 years after litigation is resolved. Destroy 10 years after litigation is resolved.

b. Environmental Cases

Pleadings and correspondence regarding environmental litigation issues to which the Department is a party.

**9. GRS OR SUPERSEDED JOB CITATION**

115-109

**10. ACTION TAKEN (NARA USE ONLY)**

115-109

Copies sent to agency, NAR, NAR, NAR 12/15/94

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)

Prescribed by NARA 36 CFR 1228
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>115-205</td>
<td>Transfer closed case files (or closed portions of a larger case) to the Washington National Records Center (WNRC) 5 years after litigation is resolved. Destroy 30 years after litigation is resolved.</td>
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</tbody>
</table>