

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-40-94-2
1. FROM (Agency or establishment) U.S. Department of Commerce		DATE RECEIVED	2-24-94
2. MAJOR SUBDIVISION Office of the General Counsel		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Daniel J. Rooney	5. TELEPHONE 202-482-4115	DATE	ARCHIVIST OF THE UNITED STATES
		12-6-94	<i>Christy Hunkamp Peterson</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 11/21/94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Daniel J. Rooney</i>	TITLE Department of Commerce Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Litigation Case Files</p> <p>a. General Cases</p> <p>Pleadings and correspondence regarding litigation to which the Department is a party. Litigation involves anti-dumping or countervailing duties, trade adjustment assistance, personnel disputes, and other matters. Included are tort claims and financial settlements.</p> <p>Transfer to the Washington National Records Center (WNRC) 3 years after litigation is resolved. Destroy 10 years after litigation is resolved.</p> <p>b. Environmental Cases</p> <p>Pleadings and correspondence regarding environmental litigation issues to which the Department is a party.</p> <p><i>Copies sent to Agency, NNT, NNE, NCF (11/12/94) 12/15/94</i></p>		

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	<p>Environmental Cases (cont'd)</p> <p>Transfer closed case files (or closed portions of a larger case) to the Washington National Records Center (WNRC) 5 years after litigation is resolved. Destroy 30 years after litigation is resolved.</p>		