

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-040-83-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Destroyed at WNRC, November 1992.

Date Reported: 01/24/2022

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

|  |  |
|--|--|
| LEAVE BLANK  |  |
| JOB NO.<br><br>N01-40-83-2   |  |
| DATE RECEIVED<br>2-10-83   |  |
| NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| 4-26-83<br><small>Date</small>   | <i>Robert M. King</i><br><small>Archivist of the United States</small> |

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
U.S. Department of Commerce

2. MAJOR SUBDIVISION  
Office of the Secretary

3. MINOR SUBDIVISION  
Office of Program Coordination

4. NAME OF PERSON WITH WHOM TO CONFER  
Lester G. Welch, Jr.,

5. TEL. EXT.  
377-4217

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

|                    |  |  |
|--------------------|--|--|
| C. DATE<br>1-18-83 | D. SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Robert M. King</i> | E. TITLE<br>Acting Departmental Records Management Officer |
|--------------------|--|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| Item #1     | <p align="center">U.S. Department of Commerce<br/>Office of the Secretary<br/>Office of Program Coordination</p> <p>The Commerce Working Group on Terrorism (CWGT) 1974-1981 was established within the International Trade Administration (ITA) in 1977. In January 1980, the CWGT was transferred from ITA to the Office of Associate Deputy Secretary of Commerce, Office of Program Coordination. It was disbanded in October 1981. The CWGT was created in response to an increasing number of terrorist attacks against business, especially in Latin America. The CWGT served as an information clearinghouse, collecting, evaluating, analyzing, developing and distributing terrorism related information of interest to the business community. The file consists of a data base of information on some 155 countries pertaining to: host country political and socio-economic environment, data on terrorist groups, terrorist activities and interests, countermeasure capabilities of the host government and U.S. Government.</p> <p align="center">MASS DATA CHANGE SHEET NOT REQUIRED</p> |                      | 1 item           |

Also included is information on executive protection, crisis management, laws pertaining to payment of ransom and the like. A portion are security classified with the maximum classification of Secret. Inclusive dates of the records are 1974 to 1981.

Transfer immediately to WNRC.  
~~Destroy~~  
Dispose when 10 years old.

OK/  
RWC/pc  
Telecom w/  
Tom Fitzpatrick  
4/8/83