(See Instructions on reverse) To: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 1. FROM (Agency or establishment) Department of Commerce 2. MAJOR SUBDIVISION Business & Defense Services Administration 3. MINOR SUBDIVISION Office of the Advisor on Secondary Materials 4. NAME OF PERSON WITH WHOM TO CONFER Charles Brett Charles Brett G. CERTIFICATE OF AGENCY REPRESENTATIVE I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(st are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General					JOB NO. N1 =1 51 =87=13 DATE RECEIVED				
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