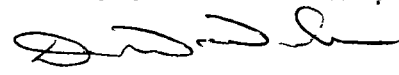


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO	N1-151-88-9
1 FROM (Agency or establishment) U.S. Department of Commerce		DATE RECEIVED	2/29/88
2 MAJOR SUBDIVISION International Trade Administration		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Director General of the U.S. & Foreign Commercial Service		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER Charles J. Brett	5 TELEPHONE EXT 377-3430	DATE 9/6/88	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE 2-24-88	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Charles J. Brett</i>	D TITLE ITA Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p>Bureau of International Commerce Office of International Marketing Exhibits Design Staff and Its Predecessors</p> <p><u>Color Slides of Overseas U.S. Trade Fairs</u> - are 35mm color transparencies arranged chronologically by year, and, thereunder, by U.S. Trade Fair location (usually a major city overseas). These illustrate a fair's theme, its architecture, its exhibits, and various scenes from the fair's operation, including opening ceremonies involving VIP's. Some scripts may be found with these slide presentations, which were used to inform U.S. industry about the Trade Fair program.</p> <p>The records are unclassified and unrestricted. Their volume totals forty-five cubic feet. Inclusive dates range from 1956 through 1973.</p> <p>Disposition: Transfer immediately to the National Archives.</p> <p>This series is stored at the Washington National Records Center under the following Accession Numbers:</p> <p>151-76-0004, Boxes 1---2, inclusive. 151-80-0050, Boxes 1---18, inclusive. 285-76-0007, Boxes 1---25, inclusive.</p>	<p>NG1 151-77-1 (DIBA) Item No. 1011</p> <p>GRS 21 Item No. 7</p>	

Request for Records Disposition Authority – Continuation

JOB NO

PAGE OF 2
2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
2.	<p>Photographs of Overseas U.S. Trade Fairs - black and white glossy prints depicting scenes at U.S. Trade Fairs held overseas. The photographs contain captions describing the individual fair's theme, its architecture, its exhibits, and various scenes related to the fair's operation, including opening ceremonies involving VIP's.</p> <p>The files are arranged chronologically by year, and, thereunder, alphabetically by name of the city in which the fair was held. They are unrestricted and unclassified. Total volume equals eight cubic feet. Inclusive dates range from 1957 through 1965.</p> <p>Disposition: Transfer immediately to the National Archives.</p> <p>This series is stored at the Washington National Records Center under Accession Number 285-71J4795, Boxes 188----195, inclusive.</p> <p>The following materials in this job may be disposed of in processing: records disposable under current approved ITA records disposition authorities; records disposable under items in the General Records Schedules; and non-record, duplicative, or unidentifiable material.</p> <p>All changes to this proposed schedule have been approved by</p> <p><u>Richard E Wood</u> <u>8/29/88</u> NARA Appraiser Date</p> <p><u>Mary S. Anderson</u> <u>8/29/88</u> Agency Representative Date</p>	<p>NG1 151 77 1 (DIBA) Item No. 1011</p> <p>GRS 21 Item No. 6</p>	<p>6</p>