

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO	N1-151-88-10
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	3/3/88
1 FROM <i>(Agency or establishment)</i> U.S. Department of Commerce		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION International Trade Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Assistant Secretary for International Economic Policy			
4 NAME OF PERSON WITH WHOM TO CONFER Charles J. Brett	5 TELEPHONE EXT 377-3430	DATE 12/21/87	ARCHIVIST OF THE UNITED STATES <i>Claudine Hecker</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 2-26-88	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Charles J. Brett</i>	D TITLE ITA Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>Deputy Assistant Secretary for Africa, the Near East, and South Asia Office of the Near East Israel Information Center</p> <p><u>U.S.-Israel Free Trade Area Agreement (FTAA) File</u> - contains background data, policy and position statements, and staff recommendations concerning the negotiation of the Free Trade Area Agreement, and continuing consultations and negotiations on the implementation of the Agreement. The files are arranged by subject matter or meeting title, as appropriate, and include briefing papers maintained in books used for the annual meetings of the Joint Committee of the U.S.-Israel Free Trade Area Agreement.</p> <p><u>PERMANENT.</u> Retire to the ITA Records Staging and Holding Facility (RSHF) when 2 years old and transfer to the Washington National Records Center (WNRC) when 4 years old. Transfer to the National Archives when 20 years old.</p>		