

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-151-92-6</i>	
1 FROM (Agency or establishment) U.S. Department of Commerce		DATE RECEIVED <i>6/8/92</i>	
2 MAJOR SUBDIVISION International Trade Administration		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Import Administration/Office of Information Technology		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Tami S. Ambrose	5 TELEPHONE 377-3031	DATE <i>6-15-93</i>	ARCHIVIST OF THE UNITED STATES <i>Audrey Henskamp Petersen</i>

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>6/2/92</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Tami S. Ambrose</i>	TITLE ITA Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p>U.S. Department of Commerce International Trade Administration Import Administration Office of Information Technology</p> <p><u>Electronic records of sales transactions from foreign countries, companies, and products</u> - Sales transactions received by ITA relating to alleged antidumping violations and other ITA import investigation involving foreign trade and imports.</p> <p>AUTHORIZED DISPOSITION: Transfer to WNRC when investigation is completed, or case is closed. Destroy 3 years ^{YEARS} later AFTER CLOSURE.</p> <p><i>Glenitta Chase, ITA records officer, concurred to all modifications by telephone on 5/24/93.</i> <i>Tami Baume 5/24/93</i></p>		

Copies sent to agency, NNW, NNT, NSX, NCF 6/22/93