

**REQUEST FOR RECORD DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec'd NCP 17 Mar 80*

LEAVE BLANK	
JOB NO	NCL-151-80-1
DATE RECEIVED	3-12-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	4-15-80 <i>Walter H. Stender</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
U. S. Department of Commerce

2 MAJOR SUBDIVISION  
International Trade Administration

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER *DM 3/13/80*  
Charles Brett

5 TEL EXT  
377-3430

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE <i>3-5-80</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Jerry V. Parr</i>	E. TITLE Departmental Records Management Officer
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7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>DEPUTY ASSISTANT SECRETARY for EXPORT DEVELOPMENT Office of Export Marketing Assistance Trade Facilitation Information and Services Division World Traders Data Reports Section</p> <p>Formerly</p> <p>Bureau of International Commerce Office of International Trade Promotion Commercial Intelligence Division World Trade Directory Reports Section</p> <p><u>World Trade Directory Reports</u>—are a compilation of financial information on firms and individuals doing business abroad. Among such items are Financial References, Capitalization, Volume of Business and synopses of credit agency and bank source reports. The information is entered on World Trade Directory Report, Form 341, and related forms, submitted by Consuls, Vice-Consuls, Commercial Attaches and special representatives of the Department of Commerce.</p> <p>The files are arranged alphabetically by name of country, and thereunder by name of company and/or individual.</p>		

*2 items*

*Copy to NNE, NCW 4-22-80*  
*" " Agency*  
*closed 4-24-80*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1a.	<p>Inclusive dates range from 1918 through 1964.</p> <p><u>Middle Eastern (Algeria, Iran, Iraq, Israel, Jordan, Lebanon, Libya, Saudi Arabia, Syria, and the United Arab Republic) Countries: 1960-1964.</u></p> <p>Dispose when 20 years old.</p> <p>1b. <u>All Other Countries</u>-Dispose when 10 years old.</p> <p>Accession No. 66A973, Boxes 1-765. Accession No. 63A1032, Boxes 147-165.</p>		