Schedule Number: NC1-151-80-01

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is obsolete in full. All records covered by these temporary items have been dispositioned.

Date Reported: 2/24/2021
REQUEST FOR RECORD DISPOSAL AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1 FROM (AGENCY OR ESTABLISHMENT):
U. S. Department of Commerce

2 MAJOR SUBDIVISION
International Trade Administration

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Charles Brett

5 TEL EXT
377-3430

6 CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

7. DATE
3-5-80

8. DESCRIPTION OF ITEM
DEPUTY ASSISTANT SECRETARY
for EXPORT DEVELOPMENT
Office of Export Marketing Assistance
Trade Facilitation Information
and Services Division
World Traders Data Reports Section

Formerly

Bureau of International Commerce
Office of International Trade Promotion
Commercial Intelligence Division
World Trade Directory Reports Section

1. World Trade Directory Reports-are a compilation of financial information on firms and individuals doing business abroad. Among such items are Financial References, Capitalization, Volume of Business and synopses of credit agency and bank source reports. The information is entered on World Trade Directory Report, Form 341, and related forms, submitted by Consuls, Vice-Consuls, Commercial Attaches and special representatives of the Department of Commerce.

The files are arranged alphabetically by name of country, and thereunder by name of company and/or individual.

9. SAMPLE OR ACTION TAKEN

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-114
Inclusive dates range from 1918 through 1964.


Dispose when 20 years old.

1b. All Other Countries: Dispose when 10 years old.

Accession No. 66A973, Boxes 1-765.
Accession No. 63A1032, Boxes 147-165.