

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd NCD 12/20/84

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Commerce

2 MAJOR SUBDIVISION

Industry & Trade Administration

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

Charles Brett

5 TEL EXT

377-3430

JOB NO

NCI-151-80-6

DATE RECEIVED

July 3, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

7-10-80 *James P. O'Healla*
Date *acting* Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
6-26-80	<i>Joy V. Parr</i>	Departmental Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Bureau of International Business Operations Office of Trade Promotion National and Regional Export Expansion Council Records		
1.	Records concerning Publicity: consists of the first folder in box 143 of accession 285-63F-1032 in NCW Destroy immediately.		
2.	Administrative records concerning council meetings in various cities: consist of boxes 141-142 of accession 285-63F-1032 in NCW Destroy immediately.		
	These records were appraised in NC3-151-80-8.		

2 items

Copies to Agency, NAF, NAW