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| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br><i>(See Instructions on reverse)</i>                            |  | LEAVE BLANK<br>JOB NO. <b>N1-167-90-2</b>   |  |
| TO: <b>GENERAL SERVICES ADMINISTRATION<br/>         NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b> |  | DATE RECEIVED <b>4/23/90</b>  |  |
| 1. FROM (Agency or establishment)<br><b>U.S. DEPARTMENT OF COMMERCE</b>   |  | NOTIFICATION TO AGENCY<br>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. |  |
| 2. MAJOR SUBDIVISION<br><b>NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY</b>                                       |  | ARCHIVIST OF THE UNITED STATES<br>   |  |
| 3. MINOR SUBDIVISION<br><b>PUBLIC INFORMATION DIVISION</b>  |  | DATE <b>11/20/90</b>  |  |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br><b>RON MEININGER</b>   | 5. TELEPHONE EXT.<br><del>XXXXXXX</del><br><b>975-2761</b> |   |  |

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

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| B. DATE<br><b>4-20-1990</b> | C. SIGNATURE OF AGENCY REPRESENTATIVE<br> | D. TITLE<br><b>NIST RECORDS MANAGEMENT OFFICER</b> |
|-----------------------------|--|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br><i>(With Inclusive Dates or Retention Periods)</i>  | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN<br><i>(NARS USE ONLY)</i> |
|-------------|---|-----------------------------------|--|
|             | <p>AUDIOVISUAL RECORDS, INCLUDING VIDEOTAPE, 16MM FILM, AND AUDIO TAPE, WERE GENERATED PRIMARILY BY THE PUBLIC+ AFFAIRS DIVISION AT NIST.</p> <p>IN ADDITION, AUDIOVISUAL RECORDS FROM VARIOUS TECHNICAL UNITS WITHIN NIST IS INCLUDED.</p> <p>INCLUSIVE DATES ARE APPROXIMATELY 197. THROUGH 1985.</p> <p>VOLUME IS APPROXIMATELY 19 CUBIC FEET.</p> <p>A LISTING OF TITLES IS ATTACHED.</p> <p>DISPOSITION: PERMANENT - TRANSFER TO THE NATIONAL ARCHIVES IMMEDIATELY. Records in this accession already appraised as disposable under the <u>General Records Schedule</u> and approved NARA schedules, as well as duplicate, unidentifiable, fragmentary, unrelated, or non-archival material, may be destroyed during archival processing without further notification to the agency.</p> |                                   |  |

*Copies sent to agency, NARA, NARS, NIST 11/23/90*