

**REQUEST FOR RECORD DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

**NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)**  
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)  
 U.S. Department of Commerce

2 MAJOR SUBDIVISION  
 U.S. Metric Board

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER | 5 TELEPHONE  
 Daniel J. Rooney | 202-377-4115

**LEAVE BLANK (NARA use only)**

NUMBER ~~167-92-13~~  
 N1-#6-~~13~~

DATE RECEIVED  
 9-8-92

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE <sup>posting</sup> 5-15-93 ARCHIVIST OF THE UNITED STATES  
*Andy Hankamp/etusa*

**6 AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

is not required.  is attached. or  has been requested

DATE: 8/28/92 | SIGNATURE OF AGENCY REPRESENTATIVE: *Daniel J. Rooney* | TITLE: Department of Commerce Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached		

All changes to this proposed schedule have been approved by:

*Jany Beume* 3/31/93 *[Signature]* 3-15-93  
 NARA appraiser date Agency representative date

*Copies sent to agency, NN-W, NNT, NCF, NIA 5/19/93*

1. **Correspondence of the U.S. Metric Board, 1976-83, 5 cu. ft.  
(Boxes 1-5, AND 25)**

Minutes, agendas, memorandums, meeting notebooks, transcripts of meetings, reports, staff studies, informational materials, and other correspondence relating to the activities of the U.S. Metric Board (USMB). Included in the series are the minutes of the Standards Liaison Committee (SLC), and correspondence concerning relations with the Interagency Committee on Metric Policy (ICMP), objections to the manner in which the USMB was implementing the Metric Conversion Act of 1975, and gasoline pump conversion. Arranged by subject, thereunder chronologically.

PERMANENT. Transfer to the National Archives ~~immediately upon approval of this schedule.~~ *IN 1996.*

2. **Correspondence of the Interagency Committee on Standards Policy, 1975-82, 1 cu. ft. (Box 6).**

Minutes, letters, and other correspondence relating to the Interagency Committee on Standards Policy (ICSP). ICSP was chartered by the Secretary of Commerce in April 1975. Its purpose was to facilitate participation by the Federal government in domestic and international standards activities and to promote the development of uniform policies among agencies participating in standards activities. Arranged by subject.

PERMANENT. Transfer to the National Archives ~~immediately upon approval of this schedule.~~ *IN 1996.*

3. **Correspondence relating to the American National Metric Council, 1977-85, 1 cu. ft. (Box 7).**

Correspondence relating to the activities of the American National Metric Council (ANMC). ANMC was an advocacy group that was established in 1973 to organize private sector coordination and planning for metric conversion. This series consists of correspondence between the USMB and the ANMC, as well as copies of ANMC informational materials sent to the USMB.

PERMANENT. Transfer to the National Archives ~~immediately upon approval of this schedule.~~ *IN 1996.*

4. **Correspondence of the Metrication Operating Committee, 1979-88, 2 cu. ft. (Boxes 8-9).**

Minutes and other correspondence relating to the activities of the Metrication Operating Committee (MOC). Arranged by subject.

PERMANENT. Transfer to the National Archives ~~immediately upon approval of this schedule.~~ *IN 1996.*

5. Correspondence of the Interagency Committee on Metric Policy, 1975-88, 2 cu. ft. (Boxes 10-11).

Minutes and other correspondence documenting the role of the Interagency Committee on Metric Policy (ICMP) in developing and coordinating metric policy among Federal agencies. This committee was established under the auspices of the USMB. Its purpose was to facilitate the effective participation by the Federal Government in metrification activities and to promote these activities to other federal agencies. This committee also had a responsibility to advise the Secretary of Commerce and other federal agencies on metrification policies of the Federal Government.

PERMANENT. Transfer to the National Archives ~~immediately upon approval of this schedule.~~ *IN 1996.*

6. Correspondence relating to the Canada Project, 1975-1984, 4 cu. ft. (Boxes 12-13, 13A, and 13B).

Correspondence relating to the metric conversion program in Canada. Series includes progress reports on metrification in industrial sectors ("sector committee reports"), publications, newsclippings, annual reports, and correspondence with the USMB regarding the progress of metrification in the U.S. and Canada. Series also contains (in box 13) an "Overview of Metric Conversion in the United States -- 1983," which was prepared by consultants for Metric Commission Canada (MCC).

In January 1970, the Canadian Government published the White Paper on Metric Conversion in Canada. This paper became the basis for establishing MCC by Order in Council (Preparatory Commission, June 10, 1971). The decision to establish the metric program by administrative decree rather than through legislative enactment was a weakness in the Canadian system and a source of complaint by opponents of metrification. The parallel but independent Interdepartmental Committee for Metric Conversion was established to convert internal governmental operations to metric.

**DESTROY ON APPROVAL OF THIS SCHEDULE.**  
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7. Metric International Trade Regulations, 1970-1982, 2 cu. ft. (Boxes 14-15).

Regulations and acts of trade from other countries involved in metric conversion at the time. Arranged by country.

**DESTROY UPON APPROVAL OF THIS SCHEDULE.**  
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8. Foreign Reports, 1975-83, 1 cu. ft. (Box 16).

Reports and other correspondence regarding activities by Great Britain, Canada, and Australia to convert to metric. Arranged by country.

~~DESTROY UPON APPROVAL OF THIS SCHEDULE.~~

~~PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.~~

9. Office of Metric Programs Correspondence, 1969-1988, 8 cu. ft. (Boxes 17-23 and 26-27).

Letters, memoranda, reports, transcripts of meetings, and other correspondence relating to the activities of the Office of Metric Programs (OMP), the successor to the USMB. Series also contains chronological files maintained by individual offices or officials. Box 23 contains transcripts of 1980 and 1981 hearings that related to the USMB appropriations. Arranged by subject.

~~DESTROY UPON APPROVAL OF THIS SCHEDULE.~~

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10. U.S. Metric Board Publications, 1978-1984, 2 cu. ft. (Boxes 24-25).

Publications relating to the metric conversion program and USMB efforts. Series also includes a folder of USMB news releases. Arranged chronologically.

~~PERMANENT. Transfer to the National Archives immediately upon approval of this schedule.~~ IN 1996.