

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-167-97-1	DATE RECEIVED 8-4-97
1 FROM (Agency or establishment) NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER SUE C. COX	5 TELEPHONE 301-975-4064	DATE 1-27-98	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 7-9-97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sue C. Cox</i>	TITLE NIST RECORDS MANAGEMENT OFFICER
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See Attached		

1. Manufacturing Extension Partnership (MEP) Program Competition Proposals

Typically, a competition proposal submitted to Manufacturing Extension Partnership (MEP) Program contains a proposal narrative including a budget and Statement of Work, correspondence to and from the applicant regarding the proposal, technical and budget revisions to the proposal, source selection panel reviews and assessments and other documentation relating to award proposals.

Office of Record: Manufacturing Extension Partnership Program

a. Funded Proposals

AUTHORIZED DISPOSITION: Close files at the end of each fiscal year and transfer to the Federal Records Center 3 years after closure. Destroy 7 years after closure.

NOTE: Original copy of Application is made a part of the Cooperative Agreement file maintained by the Acquisition and Assistance Division and shall be disposed of in accordance with Item 95, Grant, Cooperative Agreement, and Fellowship Case Files.

b. Nonfunded Proposals

AUTHORIZED DISPOSITION: Close files at the end of each fiscal year and transfer to the Federal Records Center 1 year after closure. Destroy 4 years after closure.