

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <b>N1-167-98-2</b>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) COLLEGE PARK, MD 20740-6001		DATE RECEIVED <b>11-10-98</b>	
1. FROM (Agency or establishment)  National Institute of Standards and Technology (NIST)		<b>NOTIFICATION TO AGENCY</b>	
2. MAJOR SUBDIVISION  Bureau of Standards Library		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION  N/A			
4. NAME OF PERSON WITH WHOM TO CONFER  Sue C. Cox	5. TELEPHONE  (301) 975-4064	DATE <b>1-28-99</b>	ARCHIVIST OF THE UNITED STATES <i>J.W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <b>11-9-1998</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sue C. Cox</i>	TITLE <i>NIST Form/Records Officer</i>	

7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(Please see attached)		

FEB 9 1999 MTR

copy to: NR

**1. Bureau of Standards Library, Subject Files, 1955-71.** 2 1/4 cubic feet. Accession 370-72A095, boxes 1, 2, and the first quarter of box 3. National Archives and Records Administration, Federal Records Center, Rocky Mountain Region, Denver, CO.

The records in this series consist of correspondence, reports, memorandums relating primarily to setting up a computerized retrieval system, personnel matters, procedures for administering the library, cataloging policies, and hand-written list of government publications.

Disposition Upon approval of this schedule, destroy immediately.

**2. Library Meeting Records, 1956-69.** 3/4 of a cubic foot. Accession 370-72A095, the last 3/4 of box 3. National Archives and Records Administration, Federal Records Center, Rocky Mountain Region, Denver, CO.

The records in this series consists of committee meeting minutes, expenditure reports, and miscellaneous correspondence relating to library policies and procedures.

Disposition Upon approval of the schedule, destroy immediately.