

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-167-98-3</i>	DATE RECEIVED <i>8-8-98</i>
1. FROM (Agency or establishment) NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER SUE C. COX	5. TELEPHONE 301-975-4064	DATE <i>10/23/98</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <i>8-5-98</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE NIST RECORDS MANAGEMENT OFFICER

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
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58. Demonstration Project Payout Files

Records of all actions required to complete the end of cycle performance payout process for Demonstration Project employees. Records include establishment of pay pools, pay pool allocations, listings of performance evaluations and payouts, as well as special reports used to analyze the performance process.

Exception to General Records Schedule 1, Item 23.

AUTHORIZED DISPOSITION: Break files annually and transfer to the Federal Records Center. Destroy when 15 years old.

This Authorized Disposition change is consistent with N1-167-92-1, Item 57, Demonstration Project Vacancy Case Files.

Supersedes N1-167-92-1, Item 58