All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:
   Item 1 was superseded by N1-241-96-004, item 3
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED: 10/11/89

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DEPARTMENT OF COMMERCE

PATENT AND TRADEMARK OFFICE

OFFICE OF PATENT SERVICES

JANICE HALL PICKERING

557-0410

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ☐ is attached; or ☒ is unnecessary.

B. DATE

Records Officer

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

Records Officer

RECORDS OF THE
ASSIGNMENT/CERTIFICATION SERVICES DIVISION

1. LICENSING FILES FOR GOVERNMENT INTERESTS. Copies of documents licensed to the Federal Government, the rights, title and interest to trademarks and inventions and the Letters Patent obtained therefrom.

DISPOSITION. PERMANENT. Retire to the Federal Records Center when five years old. Offer to the National Archives when 20 years old or when no longer needed for current business which ever comes first.

Breath files every five years and transfer to WNRC for 20 years. Destroy when 25 years old.

Cut off files at the end of five years and transfer to WNRC.

Agency representative

Approved to this proposed schedule have been approved by:

Agency representative date

Copies sent to agency: MM, NN, NNT, NCF 6/20/91

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4