

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0370-2021-0002

Status: APPROVED
Date Approved: 08/18/2023

General Information

Agency or Establishment	National Oceanic and Atmospheric Administration
Record/Scheduling Group	0370 - Records of the National Oceanic and Atmospheric Administration
Records Schedule Applies to	Agency Subdivision
Major Subdivision	National Marine Fisheries Service
Minor Subdivision	Office of Habitat Conservation
Schedule Subject	Essential Fish Habitat Conservation Files
Additional Schedule Information	<p>The Office of Habitat Conservation provides advice to federal agencies on smart development that minimizes or prevents environmental impacts to Essential Fish Habitat (EFH). A consultation with NOAA Fisheries is required whenever a federal agency, including the military, works in an area that will affect essential fish habitat. Together, the agency and NOAA determine how best to conduct coastal development while supporting fish habitat and minimizing or avoiding environmental damage. This series document the consultation process which includes: 1) notification to NOAA Fisheries of a Federal action that may adversely affect EFH, 2) an EFH assessment provided to NOAA Fisheries, 3) EFH Conservation Recommendations provided by NOAA Fisheries to the Federal action agency, and 4) the Federal agency's response to NOAA Fisheries' EFH Conservation Recommendations.</p>
Is there a classified version of this form?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0370-2021-0002

Item #	Title	Disposition
0001	Essential Fish Habitat Consultation Files	Permanent

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Records Schedule Items

DAA-0370-2021-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Essential Fish Habitat Consultation Files	
Item Description	This series includes correspondence between the National Marine Fisheries Service (NMFS) and Federal agencies, state agencies or Fishery Management Councils concerning measures to minimize the adverse effects of actions authorized, funded, or carried out by Federal or state agencies on designated EFH.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	1503.16a	
Manual Title	Chapter 1500-Fisheries	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
NI-370-01-4/ 1/a	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Other: Cut off annually	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cut off	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:8 MB ; Paper-based textual records:65 CF	
Approximate first year of records covered by this authority	2011	
End year of records covered by this authority	Still being created	
Date span of the initial transfer	From: --/--/2011 To: --/--/2011	
Frequency of transfer	1	

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Are any of the records covered by this item subject to a FOIA exemption? No

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Signatory Information

Action	User	Date
Accept	Data Migration	02/04/2021
Approve	Colleen Shogan	08/18/2023