INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-370-00-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

N1-370-03-004 supersedes item 1.
DAA-GRS-2016-0016-0002 supersedes 1B.

Date Reported: 2/9/2022
REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO  NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1  FROM (Agency or establishment)  
National Oceanic and Atmospheric Administration

2  MAJOR SUBDIVISION  
National weather Service

3  MINOR SUBDIVISION

4  NAME OF PERSON WITH WHOM TO CONFER  
Annie Baker

5  TELEPHONE  
(301) 713 - 3540

6  AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required;    ☐ is attached; or    ☐ has been requested.

DATE  4-17-0

SIGNATURE OF AGENCY REPRESENTATIVE  
Records Management Officer

TITLE

7  ITEM NO

8  DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

Chapter 1302-01

See attached

9  GRS OR SUPERSEDED JOB CITATION

10  ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER  N1 - 370 - 00 - 1

DATE RECEIVED  4/20/2000

NOTIFICATION TO AGENCY  
In accordance with the provisions of 44 USC. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
1. **Station Management Files** (NOAA Filing-Disposition Handbook, Item 1302-01)

Documents related to the administrative management or operation of the stations. May include copies of annual inspection reports, Station Duty Manual, or day to day management, procedures, and operating policies of field stations. Records are cut off when superseded.

**AUTHORIZED DISPOSITION**

a. Recordkeeping paper copy: Retain for 5 years after superseded date, then destroy.

b. Electronic copies created on word processing and electronic mail systems: Delete 90 days after printing and filing in recordkeeping system.