

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) National Oceanic and Atmospheric Administration	
2 MAJOR SUBDIVISION National Marine Fisheries Service	
3 MINOR SUBDIVISION OCRM	
4 NAME OF PERSON WITH WHOM TO CONFER Annie Baker	5 TELEPHONE (301) 713 - 3540

LEAVE BLANK (NARA use only)	
JOB NUMBER 71-370-01-4	
DATE RECEIVED 9-7-01	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE 10-4-02	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 9-4-1	SIGNATURE OF AGENCY REPRESENTATIVE <i>Annie Baker</i>	TITLE <i>Records Manager</i>
---------------	--	---------------------------------

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	NOAA Disposition Handbook Chapter 1503-16 Please see attached		

1. Essential Fish Habitat Consultation Files
(NOAA Filing-Disposition Handbook, Item 1503-16)

Correspondence between the National Marine Fisheries Service (NMFS) and Federal agencies, state agencies or Fishery Management Councils concerning measures to minimize the adverse effects of actions authorized, funded, or carried out by Federal or state agencies on designated EFH.

AUTHORIZED DISPOSITION

- a. Recordkeeping paper copy: Permanent. Cutoff annually. Retire to FRC when 5 years old. Transfer to NARA with related indexes or finding aids when 25 years old.
- b. Electronic copies created on word processing and electronic mail systems: Delete after the recordkeeping copy is produced.