

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-370-89-1	DATE RECEIVED 8/30/89
1 FROM (Agency or establishment) Department of Commerce		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION National Oceanic and Atmospheric Administration		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION National Climatic Data Center (NCDC)		DATE 11/16/89	
4 NAME OF PERSON WITH WHOM TO CONFER Richard Davis	5 TELEPHONE EXT 8-672-0384	ARCHIVIST OF THE UNITED STATES <i>Claudia Stecker</i>	
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 8/10/89	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Maisy O. Rivers</i>	D TITLE NOAA Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1902-05	<p><u>Autographic Observations Files.</u></p> <p>Observational data from instruments providing a continuous reading of various weather elements. These data are usually in the form of roll and/or strip charts. Observations are by state, then station within the state.</p> <p>A. Recordings consisting of Multiple/Triple Register recordings, barograms, wind recordings, wind recordings (GUST), and microbarograms.</p> <p>1. Manuscript records not filmed or digitized. <u>Retire to the Federal Records Center when ten years old and volume is sufficient to equal at least one cubic foot. Destroy when 20 years old.</u></p> <p>2. Film of manuscript records. <u>Retire to the Federal Records Center when volume equals at least one cubic foot. Destroy 20 years after the date of the last record on the film.</u></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO

N1-370-89-1

PAGE

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7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

1902-05
(contd)

- 3. Digitized data. Schedule with the records of the weather stations to which the records belong (Items 1902-02 and 1902-03 of this schedule).
- 4. Manuscript records which have been filmed or digitized. Destroy upon verification of the copy.
- B. Recordings consisting of Thermograms, Hydrothermograms, precipitation recordings (weighing rain gauge), solar radiation recordings, and telepsychographs.
- 1. Manuscript records not filmed or digitized. Retire to the Federal Records Center when ten years old and volume is sufficient to equal at least one cubic foot. Destroy when 50 years old.
- 2. Film of manuscript records. Retire to the Federal Records Center when volume equals at least one cubic foot. Destroy 50 years after the date of the last record on the film.
- 3. Digitized data. Schedule with the records of the weather stations to which the records belong (Items 1902-02 and 1902-03 of this schedule).
- 4. Manuscript records which have been filmed or digitized. Destroy upon verification of the copy.

NC-174-229:2b and c

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