

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO	<i>N1-370-89-4</i>
1 FROM <i>(Agency or establishment)</i> U. S. Department of Commerce		DATE RECEIVED	<i>4/7/89</i>
2 MAJOR SUBDIVISION NOAA - National Marine Fisheries Service		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Gloucester Laboratory, Gloucester, MA		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER Daisy O. Rivers	5 TELEPHONE EXT 443-8967	DATE <i>4/13/89</i>	ARCHIVIST OF THE UNITED STATES <i>Condoree Green</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>3/31/89</i>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Daisy O. Rivers</i>	D TITLE NOAA Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	1512-10 <u>Inspection Service Financial files.</u> Financial status reports, reports on delinquent payments, material related to billings, and related financial records. This item does not include office budget files (see 1501-15). Disposition: Cut off at end of fiscal year when created. Destroy 5 years later. This disposition is being changed from 1 year to 5 years because there are sometimes disagreements in billing, and the records are needed to settle these disagreements.	NC-370-75-5:17a	