

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	N1-370-90-1
1. FROM (Agency or establishment) National Oceanic and Atmospheric Administration		DATE RECEIVED	2-9-90
2. MAJOR SUBDIVISION National Climatic Data Center		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER Richard Davis	5. TELEPHONE EXT. 8-672-0384	DATE 2/28/90	ARCHIVIST OF THE UNITED STATES <i>(Signature)</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 2/5/90	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>(Signature)</i>	D. TITLE NOAA Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1902-10	Climatological Record Books A. Manuscript bound volumes maintained at the weather station. (1.) Stations closed or no longer in operation at the time of this schedule's approval. <u>Permanent.</u> Transfer immediately to the National Archives. (2.) Currently operating stations. <u>Permanent.</u> Transfer to the National Archives upon closure of the station and the microfilming of the last station records. B. Silver halide microfilm copy of climatic record books (1.) Film produced at the time of this schedule's approval. <u>Permanent.</u> Transfer immediately to the National Archives.		

B. Silver halide microfilm copy of climatic record books.

- (2.) Film produced from manuscript records for security purposes (approximately a 10 year cycle)

Permanent. Transfer to the National Archives upon verification of the film. The agency will certify that the film meets the criteria for permanent microfilm as set forth in 36 CFR Part 1230.

C. Diazo microfilm copy of climatic record books.

- (1.) Film produced at the time of this schedule approval and subsequent updates (approximately a 10 year cycle). Transfer a copy to the National Archives.