

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-370-95-2	
		DATE RECEIVED 9-12-95	
1. FROM (Agency or establishment) Department of Commerce		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION National Oceanic and Atmospheric Administration			
3. MINOR SUBDIVISION National Marine Fisheries Service			
4. NAME OF PERSON WITH WHOM TO CONFER Annie Baker	5. TELEPHONE 301-413-0610	DATE 9-4-97	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 7/16/97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Annie Baker</i>	TITLE
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Records of the National Marine Fisheries Service, Alaska Region  See attached page for records schedule		

**Alaska Groundfish Catch & Effort Data System**

This electronic system is used by the NMFS, Alaska Region, to assist with analysis and management of fisheries in Federal waters off the coast of Alaska. The system provides information used to monitor the progress of fisheries, support regulatory development, and provide information on species catch over time. The system maintains data on fish catch by date, species, gear, area, product form and weight, crew size and discard information. It also tracks processor vessels locations.

**1) Input/Source records:**

Weekly Production Reports and Check-In/Check-out Reports. Reports submitted by fishing industry documenting fish catch, type of gear, species, area, discard information, processor ID and other information.

Disposition: Cut off at the end of the year. Transfer to the FRC when 5 years old. Destroy when 10 years old.

**2) Electronic data files:**

Disposition: Update or delete as needed for current agency business.

**3) Output:**

Reports in printed format or posted on computer bulletin board.

Disposition:

- a) Weekly reports: Destroy or delete when no longer needed or superseded.
- b) Year end report: Destroy when 10 years old or no longer needed, which ever is sooner.

**4) General correspondence relating to the program.**

Disposition: Apply disposition instructions for 100-11 or 100-12 as appropriate.