

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-370-96-9
1. FROM (Agency or establishment) U.S. Department of Commerce		DATE RECEIVED	9-16-96
2. MAJOR SUBDIVISION National Oceanic and Atmospheric Administration		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Annie Baker	5. TELEPHONE (301) 413 - 0612	DATE	ARCHIVIST OF THE UNITED STATES
		11-3-97	<i>John W. Paul</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 9/10/96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Annie J. Baker</i>	TITLE NOAA's Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	This schedule is for the Office of Finance and Administration Chapter 802		

802-04 Real Property Report Files. Reports made or received on the acquisition, lease, or disposal of real property or facilities. Includes site requirements, site location maps, floor plan sketches, TAPS economic analysis, and estimates.

DISPOSITION: Cut off files at the end of the fiscal year. Transfer to a FRC when two years old. Destroy ten years after cut off.

Concur

Ann J. Baker

7/7/97