REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

LEAVE BLANK (NARA use only)

JOB NUMBER _N1-370-96-9_

DATE RECEIVED _9-16-96_

1. FROM (Agency or establishment)

U.S. Department of Commerce

2. MAJOR SUBDIVISION

National Oceanic and Atmospheric Administration

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

4. NAME OF PERSON WITH WHOM TO CONFER

Annie Baker

5. TELEPHONE

(301) 413 - 0612

DATE: 11-3-97

ARCHIVIST OF THE UNITED STATES: _John W. Carlin_

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE: 9/10/96

SIGNATURE OF AGENCY REPRESENTATIVE: _Anne J. Baker_

TITLE: NOAA's Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	This schedule is for the Office of Finance and Administration		
	Chapter 802		

NOV 10

PREVIOUS EDITION NOT USABLE

This form was electronically produced by Elite Federal Forms, Inc.

copy to: agency, NR

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

802-04 <u>Real Property Report Files</u>. Reports made or received on the acquisition, lease, or disposal of real property or facilities. Includes site requirements, site location maps, floor plan sketches, TAPS economic analysis, and estimates.

DISPOSITION: Cut off files at the end of the fiscal year. Transfer to a FRC when two years old. Destroy ten years after cut off.

Concur

A. J. Baker

7/7/97