

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-370-99-3	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 12-3-98	
1. FROM (Agency or establishment) National Oceanic and Atmospheric Administration		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Anne J. Baker	5. TELEPHONE (301) 713-3540	DATE 3-8-99	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 21 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 12/1/98	SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Baker</i>		TITLE Records Management Officer

7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>SEE ATTACHED PAGES</p> <p>This schedule covers unscheduled and other records of the National Oceanic and Atmospheric Administration stored at the Washington National Records Center. The records listed in this schedule were previously proposed for disposition in Job No. N1-370-96-1, and are discussed in the NN-W report for Record Group 370 accompanying that schedule.</p> <p>All items in this schedule were withdrawn from Job No. N1-370-96-1.</p> <p><i>NOAA concurrence for all changes was received by e-mail on 2/23/99.</i></p> <p><i>J. Baume</i></p>		

**NN-W Project: Record Group 370
Records of the National Oceanic
and Atmospheric Administration
Revised: 11/13/98**

This schedule covers records stored in the Washington National Record Center (WNRC) and originally proposed for disposition in Job No. N1-370-96-1, submitted to NOAA for concurrence 9/26/95. Items listed in this schedule have been withdrawn from N1-370-96-1, and provide disposition as per the NOAA concurrence list received 7/16/97. It does not provide continuing disposition authority for records that are listed in the NOAA records disposition handbook, or for other unscheduled records that are currently created and maintained in NOAA offices or organizational units.

**Geodesy
Vertical Branch (C-182)
Vertical Network Branch NB1300
Vertical Data Section NB1340**

1. Bench Mark Descriptions/Points and Marks Descriptions, 1851-1986. 208 cubic feet. [Previously Item 4 on N1-370-96-1P]

Arranged by Cutter number and occasionally unarranged.
Recovery reports are arranged by box, state and class.

Observations recorded on 5 inch by 8 inch description cards designated by the agency as the official record copy of bench mark (point and mark) descriptions. These describe monuments or other identifiable points for which elevations have been determined. Recovery reports, instructions for locating the stations, miscellaneous notes and office computations are occasionally also included.

Some of these records were transferred from the National Geodetic Survey Information Center.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO. VOL BOX NOS.

370-77-0008	0090	001-090
370-79-0002	0036	001-036
370-81-0026	0069	001-069
370-86-0023	0014	001-014

2. Seismograms, International, 1961-1970. 372 cubic feet.
[Previously Item 8 on N1-370-96-1P]

Arranged by seismological station or laboratory and thereunder chronologically.

These seismograms were sent by foreign states to the Coast and Geodetic Survey, possibly through some sort of exchange program. There are sporadic United States observations plus a handful from the South Pole. Their unifying characteristic appears to be that these were not produced by Coast and Geodetic personnel and, as such, are not federal records.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-69A7308	0126	001-126
370-70A6932	0132	001-132
370-71A5681	0114	001-114

3. World Registers, 1967-1970. 59 cubic feet.

Arranged alphabetically by station (so designated by its geographic location) and thereunder roughly chronologically.
[Previously Item 11 on N1-370-96-1P]

World Registers refer to printed sheets submitted by foreign governments, sometimes containing copies of seismograms and occasionally accompanied by narratives generally not in English, which are used to disseminate information on local seismic movements and vibrations of all types.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-69A4487	0016	001-016
370-70B4561	0016	001-016
370-71A4591	0013	001-013
370-72A4288	0014	001-014

Map and Chartmaking Operations

4. Agency Produced Aerial Photos, 1944-1975. 138 cubic feet.
[Previously Item 13 on N1-370-96-1P]

Arranged variously, most frequently by agency accession number.

These photographs, initially taken from airplanes, and subsequently by NESDIS satellites, constitute the raw observational input for constructing, editing and verifying a wide range of maps and charts. They are used to identify and control topographic features; document phenomenon such as geomorphological changes and for special projects such as ascertaining a low water line or defining a boundary between states.

Photogrammetric survey records typically include field photographs containing identification and control materials, topographic features, bridging data, field edit data, field edit sheets, and office and field produced forms. Sporadic geodetic (satellite triangulation) materials are included when identified as Coastal Mapping Division products.

AUTHORIZED DISPOSITION: Destroy when 25 years old.

ACCESSION NO.	VOL	BOX NOS.
370-71A5181	0006	001-004 (rolls)
370-71B5181	0006	005-007 (rolls)
370-71C5181	0001	008-008
370-72A2988	0003	001-002 (rolls)
370-72B2988	0001	003-003
370-78-0035	0090	001-090

5. Maps, Mapping Projects and Special Surveys (Produced by the former Photogrammetry Division), 1947-1972. 1 cubic feet. [Previously Item 16 on N1-370-96-1P]

Arranged numerically under numbers assigned to the National Ocean Service Archives Register of Photogrammetric Completion Reports and thereunder by box number, thereunder by report number, thereunder by project number (PH plus varying digits), and thereunder by general locality.

These are records of planimetric, topographic and shoreline mapping projects and special surveys containing index maps and information on special surveys and related hydrographic, astronomic and geodetic control.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule

ACCESSION NO.	VOL	BOX NOS.
370-72A4730	0001	001-001

6. United States Lake Survey Bulletins, 1889-1975. 8 cubic feet. [Previously Item 19 on N1-370-96-1P]

Arranged chronologically .

Beginning in 1892, the U.S. Army Engineers Detroit, Michigan office (known also as the Lake Survey Center) began storing the record copy of the annually produced "Great Lakes Pilot." NOAA assumed this function in 1970 and continued working in the same location.

These publications initially were just a few pages in length; were called "Harbors of the Great Lakes," and covered basics such as the depths of harbor channels and anchorage conditions. Modern versions are called "Great Lakes Pilots" and average over 400 pages in length. While the currently named Lake Survey Center's primary function is

to produce maps and charts of the Great Lakes, the "Pilot" is in narrative form and supplies descriptions of physical conditions and the particulars of constantly changing conditions not adopted to adequate or prompt representations on the charts.

AUTHORIZED DISPOSITION: Permanent. Transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-83-0003	0008	001-008

**National Ocean Service
Office of Marine Surveys and Maps
Oceanographic Division**

7. Tide Staff Readings, 1835-1964. 29 cubic feet. [Previously Item 23 on N1-370-96-1P]

Arranged by geographic area or station and thereunder chronologically.

Series consists of tide height readings, entered into notebooks, after making visual observations of calibrated poles driven into the water near the shoreline. Some of these records contain sketches of the surrounding area as well as discussions of land features near the observation sites.

AUTHORIZED DISPOSITION: Permanent, transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-75-0002	0001	001-001
370-89-0009	0028	001-028

Estuarine and Ocean Physics Branch NC1300

8. Leveling Records, 1967-1976. 20 cubic feet. [Previously Item 25 on N1-370-96-1P]

Arranged sequentially by five digit station identification numbers (T#)

Entry books (NOAA Form 76-77: Leveling Record-Tide Station) sent from South America and the Caribbean to the agency for evaluation of work quality pursuant to Publication 196, "Manual of Tide Observations."

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule,

ACCESSION NO.	VOL	BOX NOS.
370-78-0029	0010	001-010
370-82-0026	0010	001-010

Oceanographic Division

9. Project Monitoring Files, 1962-1982. 6 cubic feet. [Previously Item 26 on N1-370-96-1P]

Arranged sequentially by project number. (OPR #s 314-524)

Each project folder comprises the official record and contains materials such as correspondence to and from the field, printouts, data transmittal letters, maps, project performance ratings, amended/supplemental instructions, and drafts of applicable regulations.

AUTHORIZED DISPOSITION: Permanent, transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-86-0034	0006	001-006

Fisheries and Marine Habitat Management

10. Records of the Director, 1958-1982. 2 cubic feet.
[Previously Item 30 on N1-370-96-1P]

Unarranged.

These are traditional working files, arranged roughly by subject, containing correspondence, memos, reports, speeches, and committee reports as well as papers relating to meetings, conferences and congresses.

AUTHORIZED DISPOSITION: Permanent. Transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-71A3366	0002	001-002

11. General Program Records, 1958-1970. 3 cubic feet.
[Previously Item 31 on N1-370-96-1P]

Arranged partially by subject.

The Division of Management Analysis' mission was to advise and assist NMFS managers. Records sent to managers include correspondence, memos and reports, studies relating to divisional activities and projects, directives and regulations, and information on general administrative topics such as mail facilities, paperwork management and automated personnel/payroll records. Materials sent by managers to the Division of Analysis include correspondence, memos, briefing papers, program review reports, statistics and employee rosters.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-71A3329	0003	001-003

**Fisheries and Marine Habitat Management
Bureau of Commercial Fisheries**

12. Instructions and Directives, 1952-1970. 3 cubic feet.
[Previously Item 31 on N1-370-96-1P]

Arranged chronologically in numerical sequence as received.

This is the record copy of directives and instructions collected when Fisheries was in Interior. Some briefing materials, reports and related items overviewing agency activities are also included. This, the only container located from a three box accession, is identified as box 14 with an exterior label describing its contents as "AO's, RO's and TD's." Also included, is a black 3 ringed notebook called "Delegations of Authority" containing record copies of selected documents, generally letters or memos, covering the years 1952-1970.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-71A3595	0003	001-003

**Fisheries and Marine Habitat Management
Budget and Planning Office FA1000**

13. Budget Files, 1947-1976. 30 cubic feet. [Previously Item 33 on N1-370-96-1P]

Arranged by file label or 3 digit regional code and thereunder chronologically.

Three types of records are included:

First, a well organized chron file detailing 1952-1962 allotment authorizations which is accompanied by a related file identifying all major projects and initiatives.

Second, all correspondence and backup materials, including hand written instructions from senior officials, used in budget and budget hearing preparations. Of special interest is a folder used in Bureau of Budget hearings answering commonly raised questions and supported by extensive statistical/analytical materials.

Third, budget related memos to and replies from the field about matters such as increasing or reducing certain budget items; approving or denying regional directors' requests for funds, and approving or disapproving travel requests.

AUTHORIZED DISPOSITION: Permanent. Offer to the National Archives immediately.

ACCESSION NO.	VOL	BOX NOS.
370-72A3396	0026	001-026
370-89-0002	0004	001-004

14. Statistics of Alaskan Fishing and Related Industries, 1870-1956. 3 cubic feet. [Previously Item 34 on N1-370-96-1P]

Arranged variously. Profiles of fishermen and their gear are divided into resident or nonresident and thereunder by race. Pribilof Island reports are arranged by location and thereunder by date. Other miscellaneous information, like statistics on catching and packing, are usually arranged by subject and thereunder chronologically.

The systematic collecting of information on fish, fishermen and fisheries goes back to the mid nineteenth century and reflects the commercial importance of this industry. The collecting of Alaskan data began soon after the Civil War, and was part of a substantial federal presence characteristic of territories prior to statehood. The earliest information in this series (1870-1914) consists of reels of microfilmed log reports from the Pribilof Islands. These reports initially concentrated upon the seal industry but, as time went on, encompassed traditional fishery statistics, primarily those of the salmon industry. Of particular importance is data collected (1950-1956) on

individual fisherman, detailing not only resident or non resident and race data, but also facts concerning the type of equipment used and the specific varieties of fish caught by each individual.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-61A0083	0002	005-006
370-66A1431	0001	001-001

**Fisheries and Marine Habitat Management
External Division
Executive Support Staff
Budget and Planning Office FA1000**

15. Records Relating to Grants, Loans, and Subsidies, 1965-1988. 40 cubic feet. [Previously Item 15 on N1-370-96-1P]

Arranged variously. Cancelled fisherman's loans are arranged sequentially in the order processed. Materials dealing with grants to states are arranged numerically by grant number. Applications for subsidy loans are arranged by subject and thereunder numerically in order received.

Three types of records are involved:

First, nonrecord materials consisting of agency working files wherein payments made by debtors were manually recorded by agency clerks. Related correspondence is also included. A notation in these files reads, "original records sent to storage." Said loans were made pursuant to the Fish and Wildlife Act of 1956 as amended by 16 USC 742C and regulations promulgated under CFR 50 Part 250 as revised. These files are erroneously scheduled as the official loan record.

Second, substantive correspondence relating to the state grants program. Examples include grant numbers 04-158-500 21

given to Indiana for Coastal Zone Management; NA800AA-D0011 discussing monies to Wood's Hole under the National Sea Grant Program, and 07-4-158-4022 given to the Anchorage-based Northern Pacific Fishery Management Council.

Third, disposable sea grant materials consisting of applications for grants and individual grantee files containing primarily required financial information.

Fourth, completed applications from fishing boat owners seeking subsidies for constructing boats in U.S. shipyards. These files are mis-scheduled as Fishery Loan Files.

AUTHORIZED DISPOSITION:

- a. Correspondence files.

Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-81-0031	0005	001-005

- b. Nonrecord and other routine administrative materials.

Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-73F0001	0011	026-036
370-85-0030	0014	001-014
370-86-0011	0002	001-002
370-89-0025	0008	001-008

**Fisheries and Marine Habitat Management
Assistant Administrator for Administration
Office of Management and Operation
Office of Administration AW0000**

16. Fisheries-Related Committee Management Case Files, 1969-1982. 11 cubic feet. [Previously Item 38 on N1-370-96-1P]

Arranged by subject headings, and frequently thereunder by committee and sometimes thereunder chronologically.

"As a result of our review, I am convinced that a compelling need exists for each of the NOAA committees in existence..." wrote the Assistant Secretary for Administration in a cover letter to the Commerce Secretary introducing his annual comprehensive review of advisory committees in the department. While all of these files are placed administratively under the Assistant Secretary for Administration, some accessions deal exclusively with fisheries and have, therefore, been separated out and placed under this subgroup.

These records comprise the raw materials for the fisheries portion of the Assistant Secretary's various required committee reports including the aforementioned comprehensive review, several monthly reports and required submissions to Congress. The files are divided into advisory committees, departmental committees, committee management correspondence, outgoing committee management correspondence and general correspondence. The larger committees have their own folders, the most prominent of which are the Regional Fishery Management Councils. An inspection of this file reveals that it consists primarily of meeting notices plus copies of meeting notices sent to the Federal Register per regulations.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-81-0033	0001	001-001
370-81-0034	0002	001-002
370-86-0031	0008	001-008

Fisheries and Marine Habitat Management

17. Fisheries Bilateral Relations Files, 1965-1973. 4 cubic feet. [Previously Item 39 on N1-370-96-1P]

Arranged vaguely by topic or subject.

Although all international relations activities for NOAA are centralized in Commerce's Office of Administration, one accession deals exclusively with fishery concerns and is therefore placed in this subgroup. Identified as "Foreign Fisheries Analysis Archive Material," these records document American-Soviet fishery negotiations and the exchange of fishery scientists between the two countries.

AUTHORIZED DISPOSITION: Permanent. Transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-89-0003	0004	001-004

**Meteorology/Satellite and Radar Generated
Atmospheric Research and Observational Data
Center for Experiment Design and Data Analysis
Research Division**

18. GARP Atlantic Tropical Experiment (GATE), 1972-1990. 831 cubic feet. [Previously Item 40 on N1-370-96-1P]

Arranged generally in chronological order.

The GARP Atlantic Tropical Experiment (GATE) was the first major international experiment of the Global Atmospheric Research Program (GARP). Approximately 100 ships from four nations plus several satellites undertook extremely detailed observations off the Coast of West Africa during June through September, 1974. Headquartered in Dakar, Senegal and sponsored jointly by the World Meteorological Organization (WMO) and the International Council of Scientific Unions (ICSU), the accumulated data totaled over 100,000 reels of magnetic tape. Equipment malfunctions and financial considerations precipitated downgrading the data's status from Section Three to Section Five. This voided the United States' prior obligation to retain and furnish micro data at no charge to countries cooperating in the study.

Three types of records are in evidence:

First, radar raw data tapes which consist of standard reels, mini reels and gridded photo negatives converted into 35mm microfilm.

Second, supporting materials which are sometimes incorrectly referred to as data tapes. Included are testing materials, Standard Weather and Quality Control Data Sheets, oceanographic deck logs, printouts (including one identified as "Beukers Tape"), unidentified film and tape cassettes, and Boom Simulation Worksheets (particularly Blis) etc.

Third, project case files created by the Office of Research and Development. These include working papers, drafts of scholarly papers, discussion papers on daily happenings, and materials from working groups and conferences on data utilization.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-77-0007	0012	001-012
370-77A0007	0010	013-022
370-77B0007	0028	023-050
370-77C0007	0004	051-054
370-77-0022	0107	001-035, 048-083, 096-131
370-77A0022	0037	036-047, 084-095, 132-143, 180
370-77B0022	0036	144-179
370-77-0023	0031	1-3, 16-19, 56-67, 104-115
370-77A0023	0084	4-15, 20-55, 68-103
370-77B0023	0036	152-163, 200-211, 248-249
370-77C0023	0108	116-151, 164-199, 212-247
370-77D0023	0036	296-307, 344-355, 392-403
370-77E0023	0108	260-295, 308-343, 356-391
370-77F0023	036	440-451, 488-499, 536-547
370-77G0023	0108	404-439, 452-487, 500-535
370-77H0023	0012	584-595
370-77I0023	0037	548-583, 596
370-79-0007	0071	001-071
370-80-0032	0022	

370-80-0033	0012	001-012
370-80-0055	0040	001-040

19. Ozone Samples and Miscellaneous Materials, 1958-1971. 71 cubic feet. [Previously Item 42 on N1-370-96-1P]

Arranged inconsistently.

These materials were deposited at the WNRC by ESSA's Systems Plans and Designs Division (W412.1). Three types of records are represented:

First, routine administrative/housekeeping materials.

Second, some very early ozone samples taken between 1949 and 1958 and converted to electronic form in 1968; a 12 percent ozone sample taken between January 1 and July 4, 1968, and an unspecified ozone sample taken during June 1 and 2, 1968. (Boxes 36-66 and containing primarily undocumented magnetic tape of the unstable 556 BPI configuration.)

Third, materials collected and correspondence exchanged concerning "the ozone issue."

AUTHORIZED DISPOSITION:

- a. Accession No. 370-72A4918, Boxes 1-35: Destroy immediately on approval of this schedule.
 - b. Accession No. 370-72A4918, Boxes 36-66: Offer to NOAA's National Climatic Data Center in Asheville, North Carolina. If offer is rejected, destroy immediately.
 - c. Accession No. 370-72B4918, Boxes 67-71: Permanent. Transfer immediately to the National Archives on approval of this schedule.
20. Professional and Advisory Group/Committee Activities Office of Federal Coordinator for Meteorology Files, 1951-1979. 75 cubic feet. [Previously Item 43 on N1-370-96-1P]

Unarranged.

These are administrative office files containing several types of materials relating to committee activities. Provenance has been sufficiently damaged in reboxing that one cannot search a given committee without laboriously going through these materials page-by-page. Topics include correspondence relating to specific meetings; minutes including some printed transcripts of proceedings prepared by ACME reporting company in Washington, D.C.; briefing documents for meetings including printed position papers, and conference proceedings in various forms.

LB
2/22/99

AUTHORIZED DISPOSITION: ~~Destroy immediately on approval of this schedule.~~ *PERMANENT TRANSFER TO THE NATIONAL ARCHIVES IN FY 99.*

ACCESSION NO.	VOL	BOX NOS.
370-72A6402	0062	001-062
370-81-0003	0013	001-013

21. Cooperative Projects, 1965-1989. 13 cubic feet. [Previously Item 44 on N1-370-96-1P]

Arranged by topic (Interoceanic Canal Project) or by generic subject (logistics, communication training etc.). Country Files are arranged by country and thereunder by subject.

The Inter-oceanic Canal Project can best be described by quoting the records themselves. Financed by the Atomic Energy Commission, it sought, "To measure, analyze and evaluate the meteorological and radiological features affecting the feasibility of constructing a new interoceanic canal by nuclear means." Weather's Air Resources Laboratory was, "To plan and conduct a meteorological observation program at field stations in Panama and Columbia. . ." (and conduct studies). . . "to determine the areas which will have to be evacuated and the frequency of acceptable weather conditions for the nuclear detonations The project work must be closely coordinated with related studies by the AEC and its contractors, the Corps of Engineers, Panama Canal Company, Sandia Corporation and other groups involved

in the feasibility studies. Results and conclusions will be reported to the Interoceanic Canal Study Commission which will present its report to the Congress and the President." The residual three boxes of this accession contain progress reports, correspondence, summaries of meetings and conferences and other materials detailing Weather's role in this project.

The remaining materials relate to the Weather Bureau's program to train personnel in third world countries, such as Iran, Burkina Faso and Chad, to establish and maintain weather observational facilities. Records include copies of the respective agreements, correspondence, and status reports from NOAA personnel who visited the sites.

AUTHORIZED DISPOSITION:

a. Interoceanic Canal Project Files

Permanent. Offer immediately to the National Archives

ACCESSION NO.	VOL	BOX NOS.
370-71A2032	0003	001-003

b. All other materials

Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-71B2032	0009	004-012
370-90-0062	0001	001-001

22. Publications "The Monthly Weather Review," 1872-1966. 13 cubic feet. [Previously Item 45 on N1-370-96-1P]

Arranged chronologically by volume number.

These cartons contain the publication record set of the "Monthly Weather Review" from 1872-1966.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-78-0026	0013	001-013

23. Ship Architectural Drawings, 1940-1970. 6 cubic feet.
[Previously Item 48 on N1-370-96-1P]

Arranged numerically by four digit number.

These ship architectural drawings were submitted by the Atlantic Marine Center's New York City office. Six tubes comprise the accession, each one of which contains about 27 drawings.

AUTHORIZED DISPOSITION: Permanent. Transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-72A3757	0006	001-006 (tubes)

**Administrative Records Pertaining to
Satellite Operation and Maintenance**

24. Satellite Design, Planning and Testing Operations, 1958-1968. 8 cubic feet. [Previously Item 49 on N1-370-96-1P]

Arranged by subject, expressed by a three digit filing system beginning with 060.

The series consists of a collection of file folders dealing with satellite testing and launch matters. Included are general technical descriptions, photos, and testing details. These materials span the first decade of satellite operations and include copies of releases to the public describing what was going on, some of which were translated into Russian. Details concerning various experiments are also included in addition to a box of assorted papers

relating to the establishment of a ground data processing system.

NOTE: The cartons were checked out by the agency on October 20, 1986 which prevents physical inspection of the records.

AUTHORIZED DISPOSITION: To be determined. Not authorized for return or transfer to an FRC.

ACCESSION NO.	VOL	BOX NOS.	
370-78-0038	0008	001-008	<i>WITHDRAWN?</i> <i>NOT ON SHELF</i>

**Administrative Records Pertaining to
Satellite Operation and Maintenance**

25. Satellite Monitoring Operations, 1976-1982. 296 cubic feet.
[Previously Item 50 on N1-370-96-1P]

Arranged generally by satellite name and date span and thereunder by revolution number or by satellite name and numeric day number.

Satellites are continually monitored to assure that they are functioning properly and transmitting accurate information. Messages sent to or received from a satellite are transcribed with great precision down to the thousandths of a second, designated "MSEC." This information is referred to as "File 6 Master Events," "Polar Spacecraft Daily Schedules," "NOAA-6 (etc.) Events," "Goes-5 Daily Status Report Files," "System Performance and Data Accountability Reports," five element pass summaries (identified by revolution number), "Daily Ground Station Reports," and "Telemetry." The bulk of these materials are printouts.

AUTHORIZED DISPOSITION: Destroy on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-79-0029	0090	001-090

370-80-0052	0029	001-029
370-80-0054	0004	001-004
370-81-0017	0031	001-031
370-81-0020	0045	001-045
370-83-0005	0048	001-048
370-83-0004	0046	001-046
370-83-0006	0003	001-003

Data Processing Administration

26. Planning Records, 1965-1969. 8 cubic feet. [Previously Item 51 on N1-370-96-1P]

Arranged topically according to a three digit filing system. This is a filing cabinet dump of Management and Planning Branch materials labeled "correspondence, memoranda and reports." The vast majority of materials cover routine correspondence and administrative details such as instructions for implementing the IBM freeze, input for Commerce's annual reports, procurement contracts, materials brought back from professional conventions, and papers relating to contractors.

Mixed in with disposable records, is a tiny minority of permanent materials documenting the evolution of data processing administration. Box 5, file 235, for example, contains a "thinkpiece" on the evolution of agency computers, their physical locations and what they were designed to accomplish as well as the author's philosophy of what automation should be able to achieve. Box 1, file 123 contains a 1969 report of the Technical Evaluation Committee showing what was then state of the art while demonstrating boundless enthusiasm for the future. Box 8 contains a 1967-1969 reading file which shows quite clearly what the branch hoped to accomplish and why.

AUTHORIZED DISPOSITION:

- a. Materials documenting the evolution of data processing administration.

Permanent. Transfer immediately to the National

Archives on approval of this schedule

ACCESSION NO.	VOL	BOX NOS.
370-72A2875	0008	001-008

b. All other records.

Destroy immediately on approval of this schedule.

27. Systems Testing and Evaluation, 1979-1980. 6 cubic feet.
[Previously Item 52 on N1-370-96-1P]

Arranged in no discernable order.

Printouts collected by Dr. Charles Swartz of the Systems Development Division relating to the conversion of an NGS Program to the Univac System during 1979-1980. The last box appears to hold the execution commands. Neither documentation nor narrative explanations accompany these printouts.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-80-0037	0006	001-006

28. Project Case File Magnetic Tapes, 1963-1989. 17 cubic feet.
[Previously Item 53 on N1-370-96-1P]

Arranged by case file number and thereunder by date.

These magnetic tapes contain neither finding aides, documentation, descriptive materials nor even organizational identification. The only information furnished with either the records or the SF-135s are as follows:

1982 UNGER
SATARC and PEGRID (1969-1984)

AREHHPF, MOSHP, ARCHSUR (1963-1987)

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-88-0032	0005	001-005
370-89-0001	0005	001-005
370-91-0008	0005	001-005
370-91-0009	0002	001-002

NOAA General/Administrative Records

29. NOAA Issuances Files , 1972-1988. 11 cubic feet.
[Previously Item 54 on N1-370-96-1P]

Arranged numerically by directive number or by chapter or section number, thereunder by circular number, thereunder by date and subject.

Two types of records comprise the series:

First, directives (1972-1974), each one in its own file folder and tabbed with a four digit number.

Second, rescinded directives (1970-1988) that were ordered removed from binders throughout the agency.

AUTHORIZED DISPOSITION: Permanent. Transfer immediately to the National Archives on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-82-0017	0008	001-008
370-89-0029	0003	001-003

30. International and Bilateral Oceanographic Relations, 1959-

1984. 22 cubic feet. [Previously Item 56 on N1-370-96-1P]

Arranged vaguely by topic

These materials document cooperative research agreements entered into between Commerce/NOAA and foreign countries.

There are numerous materials, for example, documenting the evolution of UNESCO's Intergovernmental Oceanographic Commission which sponsored GARP and was greatly interested in sea pollution issues. (For a discussion of the project itself, refer to the GATE/GARP series.)

There is also considerable emphasis placed upon the 1974 U.S./French cooperative agreement to explore the ocean floor.

Typical of the smaller agreements in this series is one entered into in 1980 whereby a Seattle-based NOAA ship assisted the Government of Ecuador in collecting water temperature and other related readings.

AUTHORIZED DISPOSITION: Permanent. Transfer to the National Archives as scheduled.

ACCESSION NO.	VOL	BOX NOS.
370-86-0006	0005	001-005
370-86-0007	0004	001-004
370-86-0009	0001	001-001
370-88-0038	0012	001-012

31. Materials Generated by Other Federal Agencies, 1977-1985. 7 cubic feet. [Previously Item 57 on N1-370-96-1P]

Arranged chronologically.

This series comprises two accessions of materials sent as a courtesy to the Secretary of Commerce who in turn parceled them out to interested parties.

First, are EPA records, known as OLIN files, relating to

Army generated DDT pollution on or around the Redstone Arsenal in Alabama.

Second, are copies of grant applications sent by the State Department, via the Science Attache at the American Embassy in Tel Aviv, which were forwarded to NOAA's Director of Internal Affairs.

AUTHORIZED DISPOSITION: Destroy immediately on approval of this schedule.

ACCESSION NO.	VOL	BOX NOS.
370-84-0001	0006	015-020
370-86-0008	0001	001-001