

REQUEST FOR RECORDS DISPOSITION AUTHORITY	NI-370-99-7
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To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) WASHINGTON, DC 20408	DATE RECEIVED <i>9.12.00</i>
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1. FROM (Agency or establishment) National Oceanic and Atmospheric Administration	<p style="text-align: center;">NOTIFICATION TO AGENCY</p> <p>In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10</p>
2 MAJOR SUBDIVISION	
3 MINOR SUBDIVISION	

4 NAME OF PERSON WITH WHOM TO CONFER Anne J. Baker	5 TELEPHONE 301-713-3540	DATE <i>3-28-01</i>	ARCHIVIST OF THE UNITED STATES <i>J.W. Carl</i>
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6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

is not required; is attached, or has been requested.

DATE <i>8/22/00</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Baker</i>	TITLE <i>NORA Records Officer</i>
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7. Item No.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
<p>NOTE: This schedule provides disposition authority for specific records stored at the WNRC.</p> <p>SEE ATTACHED PAGES</p>			

Item 1 Bench Mark Descriptions/Points and Marks Descriptions, 1957-1992

The above dates refer to when the information was recorded onto description cards. The agency often designates the station founding date as the first year in a given accession.

These records describe monuments or other identifiable points for which elevations have been determined which are used as reference points for refining the geodetic grid. Information is recorded by agency employees on Forms 638, Description of Bench Marks. Recovery reports, instructions for locating the stations, miscellaneous notes and office computations are occasionally also included.

Because the electronic version became the official record copy in 1974, it is recommended that observations made after that date be considered for disposal during archival processing. (After 1974, all observations are recorded on input forms.)

Accession 370-86-0023 is recommended for disposal. These records are computer output used for edit/verification purposes.

The permanent records in this series are input prepared by NOAA personnel as a result of site visits which frequently contain narrative annotations. These are observations recorded on 5 inch by 8 inch description cards which the agency has designated as the official record copy of bench mark (point and mark) descriptions.

Disposition Permanent Transfer to NARA immediately upon approval of this schedule

Accession Numbers 370-96-0297, boxes 1-11, 370-96-0299, boxes 1-5, 370-96-0301, boxes 1-17,
370-96-0302, boxes 1-10, 370-96-0303, boxes 1-48

*withdrawn per
memo dated 11/21/00.
JNB*

Disposition Disposable Destroy immediately upon approval of this schedule

Accession Number 370-86-0023, boxes 1-14

Item 2 Agency Produced Aerial Photos, 1947-1985

These photographs, taken by NESDIS satellites, comprise the observational input for constructing, editing and verifying a wide range of maps and charts used for varying purposes. Arranged by location.

Disposition Disposable Destroy when 25 years old.

Accession Numbers 370-93-0008, boxes 1-14, 370-97-0025, tubes 1-2

*Withdrawn per memo
dated 11/21/00.
JNB*

Item 3. Tide Staff Readings, 1850-1920

These records consist of tide height readings, often accompanied by sketches and narratives, entered into notebooks after making visual observations of calibrated poles placed in the water near the shoreline. This box contains tide sheets (tide staff readings) of San Francisco which were collected at the request of NOAA's San Francisco field office.

Disposition Permanent Transfer to the National Archives in 2001

Accession Number 370-97-0063, box 1

*Withdrawn per memo
dated 11/21/00.
JNB*

Item 4 International and Bilateral Oceanographic Relations, 1968-1997

These materials document cooperative research and other agreements entered into between Commerce/NOAA and foreign countries

This accession contains materials collected during Law of the Sea negotiations that supplement holdings of the Center for Electronic Records

Disposition Permanent Transfer to the National Archives in ~~2001~~
2010.

*Changed per memo
dated 11/21/00.
JMB*

Accession Number 370-79-0028, boxes 1-18

Item 5 Project Case File Magnetic Tapes, 1977-1989

These records consist of magnetic tapes containing neither finding aides, documentation, descriptive materials nor even organizational identification

Disposition Disposable. Destroy immediately upon approval of this schedule

Accession Numbers 370-88-0028, boxes 1-4, 370-91-0013, boxes 1-3

~~Item 6 Materials Generated by States and Other Federal Agencies, 1933-1980~~

~~These records consist of materials furnished to NOAA/C&GS as courtesy copies, information from states submitted for possible incorporation into NOAA reports, miscellaneous materials collected by a Weather Bureau employee and lists of grid azimuths completed by employees of the Civil Works Administration~~

~~Disposition Disposable Destroy immediately upon approval of this schedule~~

~~Accession Numbers 370-96-0230, boxes 1-8, 370-96-0254, boxes 1-4
370-96-0377, boxes 1-12, 370-97-0003, boxes 1-2~~

*Withdrawn
per memo
dated 11/21/00.
JMB*

~~Item 7 Sub-Station Management Files, 1992-1993~~

~~Records consist of maps and installation instructions prepared and used by contractors relating to the installation of a weather observation network (Automated Surface Observing System or ASOS) which was placed in about 1300 airports nationwide~~

~~Disposition Disposable Destroy immediately upon approval of this schedule~~

~~Accession Number 370-96-0018, boxes 1-29~~

*Withdrawn
per memo
dated
11/21/00.
JMB*

Item 8 Policy, Program and Planning Files, 1988

Offices submit detailed mission statements and how they seek to implement them in the course of requesting ongoing or additional appropriations. These contain valuable information which is not found anywhere else in accessioned or permanent records. For example, there is a notebook describing NOAA's Geodetic Resources Management Program which includes detailed discussions of its four branches. Also included is a substantial A-76 report describing the National Geodetic Survey Division.

Disposition Permanent Transfer to The National Archives in 2001

Accession Number 370-96-0268, boxes 1-8

Item 9 Civil Penalty Case Files, 1994-1996

Although DOL attorneys handle the files, DOL turns its official files back to NOAA's Bureau of Fisheries. These records include the official trial transcripts, hearing notices and relevant background and supporting information such as video tapes, charts and hand annotated informational files prepared by NOAA officials to assist the prosecution. These materials document not only how NOAA gathers evidence and decides what violations merit prosecution, they comprise the final chapter of Fisheries' mission which starts with research and instruction, continues with drafting and implementing regulations and ends with prosecuting the most egregious violators.

Disposition Permanent Transfer to The National Archives in 2001

Accession Numbers 370-96-0419, boxes 1-6, 370-97-0042, boxes 1-6

Item 10 Observation Network Management Files, 1971

These unscheduled records entered the WNRC under an exception letter dated 9/23/96 and deal principally with technical instructions for taking measurements in the upper atmosphere via flights originating from Vandenberg Air Force Base. In addition to listing some measurements that are subsequently transferred to NOAA data bases, there are also instruction notes concerning matters such as calibration and measurement accuracy.

Also included are multiple copies of operations manuals, most of which are in Spanish. These records contain not one word about the purposes of or reasons for these measurements.

Disposition Disposable Destroy immediately upon approval of this schedule

Accession Numbers 370-97-0001, box 1-8, 370-97-0002, box 1,