

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Revised No 09 Oct 80

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Commerce

2 MAJOR SUBDIVISION
National Oceanic & Atmospheric Administration

3 MINOR SUBDIVISION
National Climatic Center

4 NAME OF PERSON WITH WHOM TO CONFER
Louis X. Williams

5 TEL EXT
443-8595

LEAVE BLANK

JOB NO
NCI-370-81-1

DATE RECEIVED
October 14, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

10-21-80 *R. White*
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE 9-3-80	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Kay V. Parr</i>	E TITLE Departmental Records Management Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>The records described are in large part continuations of the historical weather maps archived at the National Archives.</p> <p>The agency proposes the microforming of all records on the described schedule and the disposal of paper records.</p> <p>Manuscript maps and charts, original data and analysis.</p> <p>Modify disposition to read: A. paper records: destroy after microform copies have been verified. B. microform: permanent. security copy maintained at a secured location off site.</p> <p>(1) "The agency certifies that the records described on the schedule will be microformed in accordance with the standards set forth in 41-CFR-101-11-506," (to include resolution test charts).</p> <p>(2) "The agency certifies that the record microforms described on the schedule will be stored in accordance with the standards set forth in 41-CFR-101-11-507 & 508."</p>	NC174-229 item 8a	

Disposition not approved

3 items

115-107 *changes in wording made per M.G. of NCD and D.R. / L.W. of NOAA 10-10-80*

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(3) "The agency certifies that the record microforms on the schedule will be inspected in accordance with the standards set forth in 41-CFR-101-11-507-2," with the first inspection to begin on or about 8/15/80.

(4) "The agency agrees to submit a sample from each quantity microform required for each program to NARS, NNTS, Washington, DC 20408, and secure written NNTS approval of film quality before destruction of any paper records described on the schedule."

2.

Preliminary or supplemental data and analysis files.

NC174-229
Item 8b

Transfer to nearest Federal Records Center when one year old.

Destroy nine years later.

Modify disposition to read:

Transfer to nearest Federal Records Center when one year old.

Destroy ~~five years later~~ *when 5 years old.*