

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*29 Jul 82 NA*

LEAVE BLANK	
JOB NO	
<i>NCI-370-82-2</i>	
DATE RECEIVED	
<i>July 29, 1982</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>3-3-83</i> Date	<i>Robert M. [Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
National Oceanic & Atmospheric Administration/DoC

2. MAJOR SUBDIVISION  
National Marine Fisheries Service

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Richard Roberts

5. TEL EXT  
443-8595

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>7-27-82</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Judy V. Pass</i>	E. TITLE <u>Departmental Records Management Officer</u>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	The attached four items from the NOAA Filing-Disposition Handbook.		
	<i>All changes discussed <sup>with</sup> and approved by Richard Roberts, 2/2/83. RWC</i>		
	<b>MASS DATA CHANGE SHEET NOT REQUIRED</b>		<i>5 items</i>

115-107  
*closed 9-27-82*

*Copy to agency, 3-4-83, 88.*

1504-11 Fishing Vessel Permit files. Applications and permits for vessels to fish within economic zones.

a. Permits for foreign vessels to fish within the U.S. zone.

Recommended disposition: Cut off when permit expires or application is rejected. Destroy 15 years later.

Explanation - these permits are issued to allow foreign vessels to fish within the U.S. 200-mile economic zone. The records deal with a sensitive area, and are needed for the 15 year period to provide a fairly complete history of the allocations nations have been provided in the past. This can be important in determining future allocations because of concepts such as "traditional fisheries". The information is not, however, considered to be of enough historical importance to justify permanent retention.

1504-15 Fishery Management Regulations. Documents relating to the development and publication of regulations pertaining to fishery management (including Fishery Management Plans).

a. *General Correspondence and Management Plans.*

Recommended disposition: Permanent.

Explanation - Most of the regulations in question implement Fishery Management Plans, are often controversial, and are considered to have historical interest relative to U.S. fisheries policies.

Accumulations per year: <sup>2</sup> ~~7~~ cubic feet

Arrangement pattern: <sup>s</sup> geographical area <sup>for foreign regulations;</sup> ~~then by fish species code~~ <sup>for domestic regulations.</sup>

Transfer to N.A.: <sup>in 5-yr blocks</sup> when 15 years old.

b. *Proposed rules, final rules, emergency interim rules, in-season management adjustments and notices of hearings and meetings. Disposition: Cut off at end of calendar year and destroy when 15 years old.*

1504-18 Permit Fee files. Documents pertaining to the establishment and collection of fees associated with fishery permits.

a. Files pertaining to the establishment of fees and fee systems.

Recommended disposition: none requested at this time.

b. Billing and collection files. Includes billings, receipts, and other documents relating to the collection of fees from permit holders.

Recommended disposition: Cut off at end of fiscal year when created. Destroy 6 years ~~later~~, <sup>3 months later.</sup>

1504-19 Program Issue files. Correspondence and other documents pertaining to fishery management issues, but not relating to a specific action (e.g. a permit or grant request) or direct policy planning.

Recommended disposition: Cut off at end of calendar year when created. Destroy 20 years later.

Explanation: This material can relate to issues which retain their value for some time, for example correspondence about ways of determining "optimum yield" of species under regulation. Because this material is often active for some time, and then is useful as background for future developments, it is thought that the recommended retention period is justifiable.

WITHDRAWN