

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-370-83-1
DATE RECEIVED	4-19-83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
4-26-83 <i>Date</i>	<i>John E. Mary</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DoC/National Oceanographic & Atmospheric Administration

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Richard Roberts

5. TEL EXT  
443-8595 or  
443-8513

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4-13-83	<i>Richard Roberts</i>	DOC Records and Forms Officer		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>1901-23* <u>Information Request files</u>. Requests for data and related information. Includes requests, subscriptions, correspondence, certification material, and related documents.</p> <p>This code and series applies mainly to NOAA's data centers. The files are fairly voluminous.</p> <p>Disposition: Cut off at end of calendar year when created. Destroy 2 years later.</p> <p>*This is a code in the NOAA Filing-Disposition Handbook.</p>			
MASS DATA CHANGE SHEET NOT REQUIRED				
<i>1 item</i>				

*Copy to agency, 4-29-83; 88.*