

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO
NC1-370-85-1

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED
3-25-85

1 FROM (Agency or establishment)
National Oceanic and Atmospheric Administration -

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Laurence Patlen

5 TELEPHONE EXT
443-8595

DATE
3/28/85

ARCHIVIST OF THE UNITED STATES
[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE

C SIGNATURE OF AGENCY REPRESENTATIVE

D TITLE

3-20-85

Nancy D. Rivers

NOAA Records Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

1703-05(2) Engineer Department Logs.

NC-370-75
-4: 87b

Engineer Department logs provide information on engine RPM, pressure, temperature, fuel and oil, etc. on an hourly basis. (Usually entered in monthly volumes (NOAA Form 77-9). Includes "Engineer Dept. Bell Book" also maintained by some vessels.)

NC-370-75
-1: Ves.2

Recommended Disposition:

Transfer to Federal Records Center in annual blocks. Destroy 10 years after the end of the year in which the logs were created.

Justification:

The logs provide valuable information on equipment parameters that can help in isolating the cause of equipment failures, and provide a baseline for the start-up of long idle and recently overhauled equipment. The information could be (and has been) required in litigation cases.

Estimated Accumulation: 9 CF per year

1 item

Copies sent to agency & NC 4/1/85 SLS